

## Rural Municipality of Lumsden No.189

### Meeting Minutes

Employee Committee May 13, 2024 - 9:00 AM

#### Call to Order

The Employee Committee of the Rural Municipality of Lumsden No. 189 convened their Meeting in Council Chambers and via electronic means (Zoom), on Monday, May 13, 2024 at 9:01 am.

#### **Present:**

Chairperson: Division 5 Councillor John Langford  
Division 4 Councillor: Marlise Nordstrom

Non-Committee Member:  
Division 2: Glenda Schlosser

Chief Administrative Officer: Monica M. Merkosky

#### **Absent:**

Reeve: Kent Farago

#### Approval of Agenda

**Moved by:** Councillor Division No. 4 Nordstrom

"That we approve the agenda as presented."

**CARRIED**

#### Declaration of Conflict of Interest

"There were no Declarations of Conflict of Interest."

#### Adoption of Minutes

**April 29, 2024 - Employee Committee Meeting**

**Moved by:** Councillor Division No. 4 Nordstrom

"That the minutes of the April 29, 2024 - Employee Committee Meeting be approved, as circulated."

**CARRIED**

#### New Business

**Outgoing Council / Board Member Recognition**

**Moved by:** Councillor Division No. 4 Nordstrom

"That Administration draft policy, for Council's consideration, that will combine Resolution #479-2016 and portions of section 6 of the Human Resource Policy, as each are associated with forms of recognition for outgoing Council-appointed board members as well as Council members themselves."

**CARRIED**

#### Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

**Moved by:** Councillor Division No. 4 Nordstrom

"That we move into Closed Session at 9:09 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer included in the session."

**CARRIED**

#### **Rise from Closed Session**

At 10:57 pm, the Committee left the Closed Session and returned to the open meeting.

J.L.

*[Handwritten signature]*

**Vacation Policy**

**Moved by:** Councillor Division No. 4 Nordstrom

"That we recommend to Council that section 18.2 of the Human Resource Policy be amended to include: *Absences, exceeding two weeks are determined to be detrimental to the municipality. Therefore, annual vacation leave will be limited to two (2) weeks in length, including any statutory holiday(s) that may fall within the two week period. Unpaid leave will not be granted for any period prior to or following a two week absence. The Administrator is authorized to grant annual vacation exceeding two weeks in length, but only in extenuating circumstances.*"

**CARRIED**

**Adjournment**

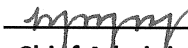
**Moved by:** Councillor Division No. 4 Nordstrom

"That we adjourn the meeting at 10:58."

**CARRIED**



\_\_\_\_\_  
Chairperson



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Chief Administrative Officer