

Rural Municipality of Lumsden No.189

Meeting Minutes

Regular Council Meeting November 20, 2025 - 01:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting at the Dew Drop In (in Lumsden) and via electronic means (Zoom), on Thursday, November 20, 2025 at 1:03 pm.

Present:

Reeve: Cody Garbutt

Councillors:

Division 1: Curtis Skolney (attended via Zoom)

Division 2: Glenda Schlosser

Division 3: Hayden Forster

Division 4: Marlise Nordstrom (attended from 1:03 pm to 3:10 pm)

Division 5: Trent Catley

Division 6: Cody Jordison (attended from 1:03 pm – 3:31 pm)

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong (attended from 1:03 pm to 3:18 pm)

Director of Finance: Ryan Haresign (attended from 1:03 pm to 3:18 pm)

Director of Planning and Development: Aimee Bryck (attended from 1:03 pm to 3:16 pm)

Public Works Foreman: Scott Haynes (attended via Zoom from 1:03 pm to 3:16 pm)

Absent:

Youth Member: Corbin Jenkins

Resolution No.
2025-493

Additions to Agenda

Moved by: Councillor, Division No. 5 Catley

Seconded by: Councillor, Division No. 6 Jordison

"That we agree to add the following items to the agenda:

8.3 - Development Agreement

14.7 - Broken Loop Productions Inc. SK - Request for Temporary Road Closure

20.2 - Reclamation Plan Tender Results."

CARRIED

Resolution No.
2025-494

Approval of Agenda

Moved by: Councillor, Division No. 4 Nordstrom

Seconded by: Councillor, Division No. 1 Skolney

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor Glenda Schlosser declared a conflict of interest with respect to items numbered 7.2 and 20.2 on today's agenda. Item 7.2 is an invoice from Councillor Schlosser's company, Big Rock Trucking Ltd, for gravel supplied to the municipality. Included in item 7.2 is an invoice from Western Infrastructure Renewal Inc. related to a bridge replacement project for which Big Rock Trucking is supplying the aggregate. Item 20.2 is a discussion in Closed Session, related to QBG 1157 of 2019; legal action against Norman Colhoun and Laura Colhoun, owners of Skynorth Sand & Gravel. The conflict of interest pertains to potential business dealings Councillor Schlosser's company, Last Mountain Concrete Products Ltd., may have with Skynorth Sand & Gravel.

Councillor Trent Catley declared a conflict of interest with respect to agenda item 14.6, being the Snow Plow Club Agreements. Councillor Catley is a member of the Kennell South Snow Plow Club.

Councillor Cody Jordison declared a conflict of interest with respect to agenda items 10.3, 14.1, 14.2, 21.1, 21.2, 21.4, 21.5, being the annual Joint Administration Committee Meeting that discussed annual staff Christmas gifts, Christmas Party, Cost of Living Adjustments and Human Resource Policy Amendments. Councillor Jordison's spouse, Krystal Strong, is an employee of the municipality.

Public Works Reports

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with regards to a discussion that commenced regarding gravel contracting. Councillor Schlosser is an owner of Big Rock Trucking Ltd. Councillor Schlosser abstained from discussion and left the Council Chambers at 1:09 pm.

Conflict - Returned to Chambers

At the conclusion of discussion on the matter, Councillor Glenda Schlosser returned to the council chambers at 1:21 pm.

Resolution No.
2025-495

Accept Public Works Report

Moved by: Councillor, Division No. 1 Skolney

Seconded by: Councillor, Division No. 6 Jordison

"That we approve the Public Works report, as presented."

CARRIED

Financial Reports

Resolution No.
2025-496

Bank Reconciliation

Moved by: Councillor, Division No. 4 Nordstrom

Seconded by: Councillor, Division No. 5 Catley

"That the Bank Reconciliation for the period ending October 31, 2025, be accepted as presented."

CARRIED

Accounts for Approval

Resolution No.
2025-497

List of Accounts Payable

Moved by: Councillor, Division No. 2 Schlosser

Seconded by: Councillor, Division No. 5 Catley

"That the list of accounts payable attached as Schedule "A" is approved for payment."

CARRIED

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with respect to item 7.2, pertaining to payment to Big Rock Trucking Ltd, a company which she owns as well as a payment to Western Infrastructure Renewal Inc, a company for which Big Rock Trucking is providing aggregate related to a bridge replacement project. Councillor Schlosser abstained from discussion and voting on the matter and left the council chambers at 1:30 pm.



- Resolution No.** **Conflict of Interest - List of Accounts**
2025-498 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 3 Forster
- "That the following invoices attached as Schedule "B" are approved for payment:
Western Infrastructure Renewal Inc. - Invoice 667 \$324,888.74
Big Rock Trucking Ltd. - Invoice 1362 \$130,669.11 "
- CARRIED**
- Conflict - Returned to Chambers**
- At the conclusion of discussion and voting on the matter, Councillor Glenda Schlosser returned to the council chambers at 1:32 pm.*
- Planning and Development Applications and Reports**
- Resolution No.** **Development Application No. 2025-041 - Proposed Residential Subdivision - NE**
2025-499 **& SE 31-19-21-W2M**
 Moved by: Councillor, Division No. 2 Schlosser
 Seconded by: Councillor, Division No. 5 Catley
- "That we recommend approval of the proposed subdivision of land legally described as the NE and SE 31-19-21-W2M subject to the following:
1. Rezoning the proposed parcel to the CR2 - Medium Density Country Residential Zoning District.
 2. Entering into a Servicing Agreement with the RM including the payment of off-site development fees.
 3. Providing cash-in-lieu of Municipal Reserve Land.
 4. Prior to the development of any new buildings or structures on the parcel, a Development Permit and Building Permit shall be applied for and approved by the RM."
- CARRIED**
- Resolution No.** **Development Application No. 2025-046 - Proposed Residential Subdivision –**
2025-500 **SE 18-20-21-W2M**
 Moved by: Councillor, Division No. 6 Jordison
 Seconded by: Councillor, Division No. 1 Skolney
- "That we recommend approval of the proposed subdivision of land legally described as SE 18-20-21-W2M subject to the following:
1. That the proposed subdivision be accommodated under section 3.3.3(8)(c)(ii) of the OCP to allow a residential parcel larger than the maximum site area of 4.0 hectares, as it is an existing yard site.
 2. Prior to the construction of any new buildings or structures on the parcels, a Development Permit and Building Permit shall be submitted to and approved by the RM of Lumsden No. 189.
 3. Prior to the construction of any new approaches to access the parcels, a Property Access Approach Application shall be submitted to and approved by the RM of Lumsden No. 189."
- CARRIED**
- Resolution No.** **Development Agreement - Department of Highways**
2025-501 **Moved by:** Councillor, Division No. 6 Jordison
 Seconded by: Councillor, Division No. 3 Forster
- "That we agree to enter into a Development Agreement with the Department of Highways for land legally described as Parcel G, Plan 102462083."
- CARRIED**
- Resolution No.** **Closed Session**
2025-502 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 2 Schlosser
- "That we move into Closed Session at 1:43 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be included in the session."
- CARRIED**
- Rise from Closed Session**
- At 1:52 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Seasonal Equipment Operator - Extension**
2025-503 **Moved by:** Councillor, Division No. 2 Schlosser
 Seconded by: Councillor, Division No. 3 Forster

"That we agree to extend the season-end date for Seasonal Equipment Operator, Curtis Klempner, to October 31, 2026, as requested by the Public Works Foreman.
CARRIED

Adoption of Minutes

Resolution No. **October 15, 2025 - EMO Control Group Meeting**
2025-504 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 2 Schlosser

"That the minutes of the October 15, 2025, Lumsden and District Emergency Management Organization Control Group Meeting be approved, as circulated."
CARRIED

Resolution No. **October 23, 2025 - Regular Council Meeting**
2025-505 **Moved by:** Councillor, Division No. 4 Nordstrom
 Seconded by: Councillor, Division No. 6 Jordison

"That the minutes of the October 23, 2025, Regular Meeting be approved, as circulated."
CARRIED

Resolution No. **October 23, 2025 - Public Hearing Meeting**
2025-506 **Moved by:** Councillor, Division No. 6 Jordison
 Seconded by: Councillor, Division No. 5 Catley

"That the minutes of the October 23, 2025, Public Hearing for Bylaw No. 2025-12 be approved, as circulated."
CARRIED

Resolution No. **October 27, 2025 - Organized Hamlet of Deer Valley**
2025-507 **Moved by:** Councillor, Division No. 2 Schlosser
 Seconded by: Councillor, Division No. 4 Nordstrom

"That the minutes of the October 27, 2025, Deer Valley Organized Hamlet Board's Regular Meeting be approved, as circulated."
CARRIED

Resolution No. **October 29, 2025 - Joint Administration Committee Meeting**
2025-508 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 3 Forster

"That the minutes of the October 29, 2025, Joint Administration Committee Meeting be approved, as circulated."
CARRIED

Resolution No. **November 10, 2025 - Special Council Meeting**
2025-509 **Moved by:** Councillor, Division No. 1 Skolney
 Seconded by: Councillor, Division No. 4 Nordstrom

"That the minutes of the November 10, 2025, Special Council Meeting be approved, as circulated."
CARRIED

Committee Reports

Resolution No. **EMO Control Group Report - October 15, 2025**
2025-510 **Moved by:** Councillor, Division No. 4 Nordstrom
 Seconded by: Councillor, Division No. 5 Catley

"That the October 15, 2025, EMO Control Group Report be accepted as presented verbally by Reeve Garbutt."
CARRIED

Resolution No. **Organized Hamlet of Deer Valley Report - October 27, 2025**
2025-511 **Moved by:** Councillor, Division No. 4 Nordstrom
 Seconded by: Councillor, Division No. 5 Catley

"That the October 27, 2025, Organized Hamlet of Deer Valley Report be accepted as presented verbally by Councillor Schlosser."
CARRIED



Conflict Declared

Councillor Cody Jordison declared a conflict of interest with respect to the Joint Administration Report. Councillor Jordison's spouse, Krystal Strong, is an employee of the municipality. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 2:09 pm.

Resolution No. Joint Administration Committee Report - October 29, 2025

2025-512

Moved by: Councillor, Division No. 5 Catley

Seconded by: Councillor, Division No. 3 Forster

"That the Joint Administration Committee Report be accepted as presented verbally by Councillor Schlosser."

CARRIED

Conflict - Returned to Chambers

At the conclusion of discussion and voting on the matter, Councillor Cody Jordison returned to the council chambers at 2:16 pm.

Resolution No. Library/Legion Building - 2026 Budget

2025-513

Moved by: Councillor, Division No. 1 Skolney

Seconded by: Councillor, Division No. 4 Nordstrom

"That we agree with the recommendation of the Joint Administration Committee and approve the 2026 Library/Legion Building budget with the RM of Lumsden's share being \$10,709."

CARRIED

Resolution No. Municipal Office - 2026 Capital Purchase Schedule

2025-514

Moved by: Councillor, Division No. 5 Catley

Seconded by: Councillor, Division No. 2 Schlosser

"That we agree with the recommendation of the Joint Administration Committee and approve the 2026 Municipal Office Capital Purchase Schedule with the RM of Lumsden's share being \$1,537."

CARRIED

New Business

Conflict Declared

Councillor Cody Jordison declared a conflict of interest with respect to item 14.1 and 14.2. Councillor Jordison abstained from discussion and voting on the matters and left the council chambers at 2:19 pm.

Resolution No. Staff Christmas Gifts

2025-515

Moved by: Councillor, Division No. 4 Nordstrom

Seconded by: Councillor, Division No. 5 Catley

"That we approve Christmas Gifts as follows:

- Joint Administration Staff - \$50.00 (matched by the Town of Lumsden)
- Public Works Staff - \$100.00."

CARRIED

Resolution No. Staff and Council Christmas Party

2025-516

Moved by: Councillor, Division No. 4 Nordstrom

Seconded by: Councillor, Division No. 5 Catley

"That we agree to host a Christmas Party for Council and Staff, and request that Administration organize the event for January 2026."

CARRIED

Conflict - Returned to Chambers

At the conclusion of discussion and voting on the matters, Councillor Cody Jordison returned to the council chambers at 2:23 pm.

Resolution No. Lumsden and District Fire Department - Fundraiser Gala

2025-517

Moved by: Councillor, Division No. 4 Nordstrom

Seconded by: Councillor, Division No. 5 Catley

"That we agree to donate \$400 to the Lumsden and District Fire Department, in lieu of purchasing tickets to the 2025 Fundraiser Gala."

CARRIED



Resolution No. **Regular Meeting Date Change**
2025-518 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 4 Nordstrom

"That we agree to move the Thursday, January 8, 2026, meeting to Wednesday, January 7, 2026, to accommodate staff and Council attending the Regina District Association of Rural Municipalities (RDARM) annual convention on January 8 and 9, 2026, and
That we further agree that a Committee of the Whole meeting will not be scheduled for January 2026."

CARRIED

Resolution No. **Regina District Association of Rural Municipalities**
2025-519 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 6 Jordison

"That we authorize any interested Councillors, the Chief Administrative Officer (CAO) and staff designated by the CAO to attend the Regina District Association of Rural Municipalities (RDARM) Annual General Meeting on January 8-9, 2026, in Regina, with expenses to be reimbursed by the municipality."

CARRIED

Resolution No. **Ecole Lumsden School Community Council - Funding Request for School Playground**
2025-520 **Moved by:** Councillor, Division No. 6 Jordison
 Seconded by: Councillor, Division No. 4 Nordstrom

"That we agree to donate \$17,000 from our Cash-In-Lieu Reserve to the Ecole Lumsden Elementary School, as a partnership with the Town of Lumsden and Lumsden & District Lions Club to total \$50,000, with matching funding of \$50,000 from the Saskatchewan School Playground Equipment Grant."

CARRIED

Conflict Declared

Councillor Trent Catley declared a conflict of interest with respect to his membership in the Kennell South Snow Plow Club. Councillor Catley abstained from discussion and voting on the matter and left the council chambers at 2:36 pm.

Resolution No. **Snow Plow Club Agreements**
2025-521 **Moved by:** Councillor, Division No. 2 Schlosser
 Seconded by: Councillor, Division No. 3 Forster

"That we approve the following Snow Plow Club Agreements for the 2025-2026 season as reviewed by both the Public Works Foreman and Divisional Councillors:

Div #	Snow Plow Club	Mileage	Operators
1(2)	North Tregarva	10.25	Dale Srochenski, Perry Miller, Wayne Wirtz, Ken Dickson, Randy Thumberg, Sid Fischer, Kent Affleck, Lee Weber Debbie Irvine, Will Oddie, Brent Punga, Colin Glas.
2	Dale Osborne	3	Dale Osborne.
2	C.L. Elliot	1.8	Clifford Elliot.
5	Colina	2.5	Rod Waggoner, Ken Christoph.
5	Kennell South	22	David Terlesky, Trent Catley, Christopher Deal, Ken Small.
5	Craven South	7.85	John Langford."

CARRIED

Conflict - Returned to Chambers

At the conclusion of discussion and voting on the matter, Councillor Trent Catley returned to the council chambers at 2:37 pm.

Resolution No. **Broken Loop Productions Ltd. SK - Temporary Road Closure Request**
2025-522 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 6 Jordison

"That we approve the temporary road closure of Range Road 2203 (Little Church Bridge to Sod Farm Road), as requested by Broken Loop Productions Ltd. SK, on December 1 or 2, 2025, with the following conditions:

- Temporary closure should only take place between the hours of 10 am and 4 pm,
- Vehicles should be allowed through the temporary closure area as much as possible,
- The RM of Longlaketon No. 219 should also be consulted, as the roadway north of the Little Church Bridge is in their jurisdiction."

CARRIED

Reports of Administration

Resolution No. **Division Boundary Changes - Updated Procedures**
2025-523 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 6 Jordison

"That we rescind resolutions numbered 2025-181 and 2025-258."

CARRIED

Resolution No. **Council Update**
2025-524 **Moved by:** Councillor, Division No. 2 Schlosser
 Seconded by: Councillor, Division No. 4 Nordstrom

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Appointments

Resolution No. **Building Official Appointment - Nathan Brodner**
2025-525 **Moved by:** Councillor, Division No. 6 Jordison
 Seconded by: Councillor, Division No. 5 Catley

"That, in accordance with our service agreement with Professional Building Inspections, Inc., the RM of Lumsden hereby resolves to confirm Certificate of Appointment for the following Licensed Building Official:

NAME	LICENSE HELD	LICENSE NO.
Nathan Brodner	Class 1, Licensed Building Official, SK	BOL880."

CARRIED

Resolution No. **Communications**
2025-526 **Moved by:** Councillor, Division No. 5 Catley
 Seconded by: Councillor, Division No. 6 Jordison

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. J. Langford - 2025 Annual Weed Inspector Report
- b. Lumsden & District Heritage Home - Newsletter, September 2025
- c. Lumsden & District Heritage Home - Newsletter, October 2025
- d. Lumsden & District Heritage Home - Newsletter, November 2025
- e. Southshore First Responders - Board Meeting Minutes, October 22, 2025
- f. SARM - Fidelity Bond Self-Insurance Plan - 2026
- g. Miscellaneous."

CARRIED

Resolution No. **Closed Session**
2025-527 **Moved by:** Councillor, Division No. 6 Jordison
 Seconded by: Councillor, Division No. 5 Catley

"That we move into Closed Session at 3:03 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Councillor Marlise Nordstrom left for the remainder of the meeting at 3:10 pm.

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with respect to agenda item 20.2, being the Reclamation Plan Tender Results for QBG 1157 of 2019. Councillor Schlosser abstained from discussion on the matter and left the council chambers at 3:11 pm.

Conflict - Returned to Chambers

At the conclusion of discussion on the matter, Councillor Glenda Schlosser returned to the council chambers at 3:15 pm.

Rise from Closed Session

At 3:16 pm, Council left the Closed Session and returned to the open meeting.

Director of Planning and Development, Aimee Bryck and Public Works Foreman, Scott Haynes, left for the remainder of the meeting at 3:16 pm.

Director of Finance, Ryan Haresign, and Assistant Chief Administrative Officer, Krystal Strong, left for the remainder of the meeting at 3:18 pm.

**Resolution No.
2025-528**

Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

Moved by: Councillor, Division No. 5 Catley

Seconded by: Councillor, Division No. 6 Jordison

"That we move into Closed Session at 3:19 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer included in the session."

CARRIED

Rise from Closed Session

At 3:30 pm, Council left the Closed Session and returned to the open meeting.

**Resolution No.
2025-529**

2026 Joint Administration - Steps Adjustments

Moved by: Councillor, Division No. 5 Catley

Seconded by: Councillor, Division No. 1 Skolney

"That we agree with the recommendation of the Joint Administration Committee and approve the following employee steps for 2026:

Crystal Lovelace (Accounting 1) Step 6 Effective August 30, 2026

Kristy Kurtz (Accounting 2) Step 5 Effective March 15, 2026

Denine Neufeld (Accounts Receivable) Step 11 Effective November 22, 2026."

CARRIED

Conflict Declared

Councillor Cody Jordison declared a conflict of interest with respect to joint administration employee matters. Councillor Jordison abstained from discussion and voting on the matters and left for the remainder of the meeting at 3:31 pm.

Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

Moved by: Councillor, Division No. 2 Schlosser

Seconded by: Councillor, Division No. 5 Catley

"That we move into Closed Session at 3:35 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer included in the session."

CARRIED

Rise from Closed Session

At 3:43 pm, Council left the Closed Session and returned to the open meeting.

**Resolution No.
2025-530**

Chief Administrative Officer Evaluation

Moved by: Councillor, Division No. 2 Schlosser

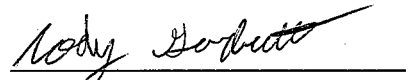
Seconded by: Councillor, Division No. 3 Forster

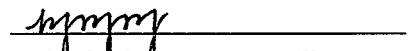
"That we agree with the recommendation of the Joint Administration Committee, and complete the Chief Administrative Officer's evaluation bi-annually, commencing in February 2026."

CARRIED



- Resolution No.** 2025-531 **2026 Joint Administration - Cost of Living Adjustment**
Moved by: Councillor, Division No. 5 Catley
Seconded by: Councillor, Division No. 2 Schlosser
- "That we agree with the recommendation of the Joint Administration Committee, and approve an increase to the 2025 salary grids of 2.7% as it relates to the 2026 salary/wages for staff who fall under the Joint Administration umbrella."
- CARRIED**
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- Resolution No.** 2025-532 **Human Resource Policy Amendments - Meal Allowances and Accommodations**
Moved by: Councillor, Division No. 1 Skolney
Seconded by: Councillor, Division No. 2 Schlosser
- "That we agree with the recommendation of the Joint Administration Committee that the Town of Lumsden's Human Resource Policy is amended, as follows:
- Meal allowances (excluding alcoholic beverages) for Council and Staff:
Breakfast \$25, Lunch \$30, Supper \$40 (receipts are required)
 - Hotel / lodging for Council and Staff (receipts are required for commercial lodging):
- If staying in a private home, a stipend of \$50 per night will be paid. *The intention of the stipend is to thank your host, for example, by paying for supper. In this case, the meal allowance would not be paid.*"
- CARRIED**
-
- Resolution No.** 2025-533 **Human Resource Policy Amendments - Paid Rest Periods**
Moved by: Councillor, Division No. 3 Forster
Seconded by: Councillor, Division No. 5 Catley
- "That we agree with the recommendation of the Joint Administration Committee that the Town of Lumsden's Human Resource Policy, Section 18.1, be amended to clarify that Office Personnel and Office Management are given 2 - 20 minute rest periods, to be taken mid-morning and mid-afternoon."
- CARRIED**
-
- Resolution No.** 2025-534 **Adjournment**
Moved by: Councillor, Division No. 5 Catley
- "That we adjourn the meeting at 3:44 pm."
- CARRIED**


Reeve


Chief Administrative Officer