



## Rural Municipality of Lumsden No.189

### Meeting Minutes

Regular Council Meeting March 6, 2025 - 1:00 PM

#### Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting at the Dew Drop In (in Lumsden) and via electronic means (Zoom), on Thursday, March 6, 2025 at 1:00 pm.

#### **Present:**

Reeve: Cody Garbutt

Councillors:

Division 1: Curtis Skolney

Division 2: Glenda Schlosser

Division 3: Hayden Forster

Division 4: Marlise Nordstrom (attended from 1:00 pm to 3:11 pm)

Division 5: Trent Catley

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong (attended from 1:00 pm to 3:23 pm)

Director of Finance: Ryan Haresign (attended from 1:00 pm to 3:23 pm)

Director of Planning and Development: Aimee Bryck (attended from 1:00 pm to 3:23 pm)

Public Works Foreman: Scott Haynes (attended from 1:00 pm to 3:23 pm)

Youth Member: Corbin Jenkins (attended from 1:00 pm to 3:23 pm)

#### **Absent:**

Councillor, Division 6: Cody Jordison

Public Works Manager: (vacant)

#### **Resolution No. Additions to Agenda**

2025-088

**Moved by:** Councillor, Division No. 4 Nordstrom

**Seconded by:** Councillor, Division No. 1 Skolney

"That we agree to add the following items to the agenda under New Business and Closed Session:

- 14.2 Committee of the Whole - 2025 Meeting Dates

- 21.2 Seasonal Equipment Operator - McCrystal."

**CARRIED**

#### **Resolution No. Approval of Agenda**

2025-089

**Moved by:** Councillor, Division No. 4 Nordstrom

**Seconded by:** Councillor, Division No. 2 Schlosser

"That we approve the agenda as amended."

**CARRIED**

#### **Declaration of Conflict of Interest**

*Councillor Glenda Schlosser declared a conflict of interest with respect to item 5.2 on the February 20, 2025, agenda; a gravel tender bid from Big Rock Trucking Ltd., which is a company that Councillor Schlosser owns. Councillor Schlosser was absent from the February 20, 2025, Council meeting, so is retroactively declaring a conflict of interest as per section 144.1(1) of The Municipalities Act.*

A handwritten signature in black ink, appearing to be "Cody Garbutt", is located in the bottom right corner of the page.

**Public Works Reports**

**Resolution No.** Foreman's Report  
2025-090  
**Moved by:** Councillor, Division No. 3 Forster  
**Seconded by:** Councillor, Division No. 5 Catley  
"That we approve the Public Works report, as presented." **CARRIED**

**Financial Reports**

**Resolution No.** Procurement Policy Amendment  
2025-091  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 1 Skolney  
"That we accept the Procurement Policy, as amended, attached to and forming a part of these minutes as Schedule "A"."  
**CARRIED**

**Accounts for Approval**

**Resolution No.** List of Accounts - March 6, 2025  
2025-092  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 3 Forster  
"That the list of accounts attached as Schedule "B" is approved for payment."  
**CARRIED**

**Adoption of Minutes**

**Resolution No.** February 18, 2025 - Joint Administration Committee  
2025-093  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 3 Forster  
"That the minutes of the February 18, 2025, Joint Administration Committee Meeting be approved, as circulated."  
**CARRIED**

**Resolution No.** February 20, 2025 - Regular Council Meeting  
2025-094  
**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster  
"That the minutes of the February 20, 2025, Regular Meeting be approved, as circulated."  
**CARRIED**

**Resolution No.** February 20, 2025 - Public Hearing for Bylaw No. 2025-01  
2025-095  
**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley  
"That the minutes of the February 20, 2025, Public Hearing for Bylaw No. 2025-01 - Zoning Bylaw Map Amendment be approved, as circulated."  
**CARRIED**

**Committee Reports**

**Resolution No.** Joint Administration Committee Meeting Report  
2025-096  
**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley  
"That the Joint Administration Committee Report be accepted as presented verbally by Councillor Schlosser."  
**CARRIED**

**Resolution No.** Municipal Office - Backup Generator  
2025-097  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 4 Nordstrom  
"That we agree with the recommendation of the Joint Administration Committee and approve a 26KW Air Cooled Generac generator, 200-amp Automatic Transfer switch, genpad, battery, cold weather kit and installation in the amount of \$16,512.57 plus taxes, noting that the cost of the gas hook up is not included."  
**CARRIED**

**Resolution No.** Lumsden and District Fire Department - 2025 Proposed Budget  
2025-098  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 1 Skolney



"That we agree with the recommendation of the Joint Administration Committee and approve the Lumsden & District Fire Department's 2025 Operating Budget, attached as Schedule "C"."

**CARRIED**

**Resolution No. 2025-099 Library / Legion Building - 2025 Proposed Budget**  
**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster

"That we agree with the recommendation of the Joint Administration Committee and approve the Lumsden Library / Legion Building 2025 Operating Budget, attached as Schedule "D"."

**CARRIED**

**New Business**

**Resolution No. 2025-100 Agriculture in the Classroom - Sponsorship**  
**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley

"That we sponsor Agriculture in the Classroom (Sask) Inc. for 2025, in the amount of \$1,500."

**CARRIED**

**Resolution No. 2025-101 Committee of the Whole - 2025 Meeting Dates**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 5 Catley

"That we agree to set the following dates for Committee of the Whole Meetings:  
April 3, 2025  
May 1, 2025  
June 5, 2025  
July 3, 2025  
August 7, 2025  
September 4, 2025  
October 2, 2025  
November 20, 2025  
December 11, 2025."

**CARRIED**

**Council took a 5-minute recess from 1:55 pm to 2:00 pm.**

**Delegations**

**2:00 pm - 2:20 pm - Boutros Skaf, Grand Valley Acres**

Mr. Skaf appeared before Council to discuss his proposed multi-lot residential subdivision at E 1/2 31-19-21-W2 (item 8.1 on this agenda).

**Reports of Administration**

**Resolution No. 2025-102 Council Update**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 4 Nordstrom

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

**Resolution No. 2025-103 Road Maintenance Agreement - ASL Paving Ltd.**  
**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster

"That we agree to table the Road Maintenance Agreement with ASL Paving Ltd."

**CARRIED**

**Planning & Development Applications and Reports Continued**

**Resolution No. 2025-104 Development Application No. 2024-038 - Concept Plan for Proposed Multi-lot Residential Subdivision - E 1/2 31-19-21-W2M**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 3 Forster

"That we recommend approval of the Grand Valley Acres Concept Plan and the proposed multi-lot residential subdivision on the land described as the E ½ 31-19-21-W2M, subject to the following:



1. Rezoning the subject lands to the CR2 – Medium Density Country Residential District.
2. Entering into a Servicing Agreement, including the payment of off-site fees.
3. Providing cash in lieu of municipal reserve land for the balance of the requirement.
4. Prior to the development of any new buildings or structures, a Development Application and Building Application shall be submitted to the RM for review and approval. No Development Permits will be issued until the internal subdivision roads required in previous Servicing Agreements have received a Certificate of Construction Completion.
5. Prior to the construction of any new approaches to access the proposed parcels, a Property Access Approach Application shall be submitted to the RM for review and approval.
6. Prior to any further development of the land, the developer shall expand upon the Concept Plan to address the additional development." **CARRIED**

**Resolution No. Communications**

2025-105

**Moved by:** Councillor, Division No. 4 Nordstrom

**Seconded by:** Councillor, Division No. 5 Catley

"That the following communications and reports have been reviewed, and the Chief Administrative Officer is authorized to file the same accordingly:

- a. 2025 SARM Annual Convention - Resolutions
- b. T.E.P. R-O-W Co-ordination Inc. - Managing Municipal Right-of-Ways
- c. Finning Cat - SARM Convention Hospitality Room
- d. Prairie Steel - SARM Convention Hospitality Room
- e. The Ag. Health & Safety Network - Invitation to AGM & Breakfast at SARM Convention
- f. National Police Federation - Invitation to meet at SARM Convention
- g. Lumsden RCMP - January 2025 Community Policing Report
- h. Lumsden & District Heritage Home - January 27, 2025, Board Meeting Minutes
- i. Municipal Potash Sharing Admin. Board - December 2024 Financial Statements
- j. Miscellaneous." **CARRIED**

**Reeve and Councillors' Forum**

**Councillor Marlise Nordstrom left for the remainder of the meeting at 3:11 pm.**

**Director of Finance, Ryan Haresign, Director of Planning and Development, Aimee Bryck, Assistant Chief Administrative Officer, Krystal Strong, Public Works Foreman, Scott Haynes and Youth Member Corbin Jenkins, left for the remainder of the meeting at 3:23 pm.**

**Resolution No. Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**

2025-106

**Moved by:** Councillor, Division No. 1 Skolney

**Seconded by:** Councillor, Division No. 3 Forster

"That we move into Closed Session at 3:23 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer included in the session." **CARRIED**

**Rise from Closed Session**

At 3:33 pm, Council left the Closed Session and returned to the open meeting.

**Resolution No. Seasonal Equipment Operator - Howie**

2025-107

**Moved by:** Councillor, Division No. 2 Schlosser

**Seconded by:** Councillor, Division No. 5 Catley

"That we hire Blake Howie as a Seasonal, Full Time, Heavy Equipment Operator at Step 5 of the Public Works Salary Grid, with his first day of employment being Monday, April 14, 2025." **CARRIED**

**Resolution No. Seasonal Equipment Operator - McCrystal**

2025-108

**Moved by:** Councillor, Division No. 1 Skolney

**Seconded by:** Councillor, Division No. 5 Catley

"That we hire Chris McCrystal as a Seasonal, Full Time, Heavy Equipment Operator at Step 5 of the Public Works Salary Grid, with his first day of employment being Monday, March 10, 2025."

**CARRIED**

**Resolution No. Adjournment**

2025-109

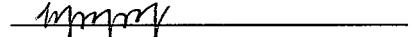
**Moved by:** Councillor, Division No. 2 Schlosser

"That we adjourn the meeting at 3:51 pm."

**CARRIED**



Reeve



Chief Administrative Officer



# R.M. of Lumsden No. 189 Policy

Title: **Procurement Policy**  
Effective: July 29, 2021 (Resolution No. 2021-341)  
Amended: March 6, 2025 (Resolution No. 2025-091)

## Policy Statement

### 1. PURPOSE

The purpose of this policy is to develop a fair and consistent approach with all procurement activities that are completed by the RM and to ensure that procurement complies with the requirements of the New West Partnership Trade Agreement (NWPTA).

### 2. DEFINED TERMS

The terms used in this policy are defined as follows:

- a) "Best Value" – means conducting procurement in a fashion which allows consideration of factors beyond price in determining which supplier proposal provides the greatest overall benefit to the RM.
- b) "CAO" – means the Chief Administrative Officer.
- c) "Competitive Bid" – means the formal process used to identify and request goods and services the RM needs, so that potential service providers can review those requests and submit bids for them.
- d) "Council" – means the council for the RM of Lumsden No. 189.
- e) "Group Purchasing Organization" or "GPO" – means a group that aggregates the purchasing volume of its members for various goods and services and develops contracts with suppliers through which members may buy at group price and terms if they choose to. (ie. SARM Purchasing Programs)
- f) "Invitation to Tender" or "ITT" – means a procurement approach that is primarily used in construction projects and other large purchases where the RM identifies what they want and how the work will be done or the good supplied.
- g) "Non-competitive Bid" – means an approach whereby the RM either selects one company to provide the goods or services or invites certain suppliers to bid. The RM doesn't open the process to every potential supplier.
- h) "NWPTA" – means the New West Partnership Trade Agreement.
- i) "Procurement" – means the overarching function that describes the activities and processes to acquire goods and services.

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- j) "Purchasing" – means the process the RM uses to acquire goods or services to accomplish its goals.
- k) "Request for Proposal" or "RFP" – means a procurement approach for complex goods and services that uses multiple predetermined evaluation criteria including price, to evaluate innovative solutions proposed by suppliers.
- l) "Request for Quote" or "RFQ" – means a procurement approach for requesting suppliers to provide a quote on exact specifications of a good or service, smaller in size and scope.
- m) "RM" – means the RM of Lumsden No. 189.
- n) "Single Sourcing" – means a procurement approach whereby a particular supplier is chosen, and the competitive procurement process is bypassed.
- o) "Sole Sourcing" – means procurement from a supplier when that supplier is the only one capable of meeting the RM's requirements and specifications.
- p) "Sustainable Purchasing" – means the purchasing of products and services that have a reduced effect on human health and the environment when compared with competing products or services.
- q) "Unsolicited Proposal" – means written application for a new idea submitted to the RM for the purpose of obtaining a contract.

### 3. SCOPE

This policy applies to all employees, Council, and contractors of the RM who engage in the purchasing of goods, services and construction services with RM funds.

### 4. GUIDING PRINCIPLES

All procurement of goods, services and construction services by the RM will be handled with consideration of the following fundamental principles:

- a) Transparency – An open, fair, and consistent process for the procurement of all goods, services and construction projects that will ensure the best value for dollar spent.
- b) Regulatory Compliance – Adhering to procurement laws and regulations, and trade agreements.
- c) Best Value – The procurement process should be carried out in a fashion which allows consideration of factors beyond price in determining which supplier proposal provides the greatest overall benefit to the RM.
- d) Accountability – Procurement processes are being followed and the correct resources are being used to meet RM goals.
- e) Fairness – Upholding the highest level of integrity that shall be carried out with suppliers or other persons involved in a procurement project.



## **5. POLICY**

### **5.1 Authorization of Procurements**

All purchases for goods, services, and construction services must be approved in writing by authorized person(s) identified in section 6.2 (Purchase Approval) of this policy prior to conducting the procurement.

### **5.2 Procurement Process**

To minimize risk and support financial sustainability, the RM shall acquire goods and services in accordance with this policy.

### **5.3 Open and Fair Competition**

The RM shall follow all relevant trade agreements, such as the NWPTA, and will acquire goods and services in an open, fair and transparent manner. The RM shall give equal opportunity by posting competitive bids on SaskTenders website if the value of the goods and services to be acquired are over the thresholds identified in section 6.1 (Procurement Process) of this policy, unless otherwise specified in this policy.

### **5.4 Sustainable Purchasing**

When possible, the RM shall integrate environmental and social factors when making purchasing decisions. Environmental and social factors that should be considered include, but are not limited to:

- Minimization of packaging
- Environmental impact
- Responsible practices
- Reduced shipping costs

### **5.5 Best Value Considerations**

The RM shall consider all components of cost in the procurement of goods and services, including, but not limited to, acquisition cost, operating costs, life cycle costing, availability, serviceability, and delivery. The RM shall consider the relevance of price and non-price factors before it begins a Competitive Bid procurement process.





## 6. PROCEDURES

### 6.1 Procurement Process

Required procurement process based on procurement value for **Goods and Services**:

Procurement Threshold	Minimum Process	Process Required
\$0 - \$10,000	Single Source	<ul style="list-style-type: none"> <li>• Single source purchases may be made OR</li> <li>• Utilize a GPO</li> </ul>
\$10,000 - \$30,000	Non – Competitive Bid	<ul style="list-style-type: none"> <li>• Three quotes of any type (phone, email, or written) OR</li> <li>• Utilize a GPO</li> </ul>
\$30,000 - \$74,999	Non-Competitive Bid	<ul style="list-style-type: none"> <li>• Three written quotes are required OR</li> <li>• Utilize a GPO</li> </ul>
Equal to or greater than \$75,000 -	Competitive Bid	<ul style="list-style-type: none"> <li>• Full open competition (i.e.: ITT, RFP, RFQ) is required</li> <li>• Must be posted on SaskTenders OR</li> <li>• Utilize a GPO</li> </ul>

Required procurement process based on procurement value for **Construction**:

Procurement Threshold	Minimum Process	Process Required
\$0 - \$50,000	Single Source	<ul style="list-style-type: none"> <li>• Single source purchases may be made</li> </ul>
\$50,000 – \$199,999	Non-Competitive Bid	<ul style="list-style-type: none"> <li>• Three written quotes are required.</li> </ul>
Equal to or greater than \$200,000	Competitive Bid	<ul style="list-style-type: none"> <li>• Full open competition (i.e: ITT, RFP) is required</li> <li>• Must be posted on SaskTenders</li> </ul>

For full open competition procurement, whether for Goods and Services or Construction, all bids must be submitted by email, mail, or hand delivery directly to the RM's office, except in cases where a conflict may exist under Section 6.6, "Conflict of Interest." In such instances, to ensure transparency and prevent any potential bias or undue influence, bids will be submitted directly to the RM's Municipal Auditor, or other trusted source, who will oversee their receipt. Specific submission instructions will be outlined in the tender document.

## 6.2 Purchase Approval

All purchases of goods or services shall be considered authorized by Council via the budgeting process, unless otherwise stated in policy.

The authority to approve procurements exceeding the budget for goods, services, and construction is as follows:

Purchase Amount	Item type	Authorization Required
\$5,000 or less	Supplies Office expenditures Tools Equipment	CAO & Foreman
\$5,000 and above	All goods and services	Council

## 6.3 Group Purchasing Organization

The RM may join a GPO to purchase goods and services. This shall be done through a Council resolution. Each GPO has its own process for members and can provide guidance with how this should be done.

## 6.4 Unsolicited proposals

Any Unsolicited Proposals, whether made by email, phone call or otherwise, shall be directed to the CAO for their review. If it is determined that there is a legitimate need for the goods and/or services offered by way of an Unsolicited Proposal to the RM, then a procurement process shall be conducted in accordance with this policy and applicable procedures.

## 6.5 Non-Competitive Procurement

There may be emergency situations where the RM is unable to conduct a Competitive Bid to procure goods or services of a value exceeding the established thresholds. The use of the exceptions in the NWPTA in appropriate circumstances are acceptable under this policy. When using Non-Competitive procurement, the RM will document the reasoning for using this method.

## 6.6 Conflict of Interest

Conflicts of Interest may occur when an RM employee or member of Council has a direct or indirect relationship with a supplier or a potential supplier. Employees and members of Council shall disclose any conflict of interest as soon as it comes to their attention.

## 6.7 Supplier Agreements

All supplier agreements shall be signed by the Reeve and either the CAO or the Director of Finance.

## 6.8 Dispute Resolution

Where a supplier of goods and services wishes to dispute the outcome of a bid after a debriefing with the procurement contact, the dissatisfied supplier must file their bid protest with the procurement contact that engaged in the procurement process, who will bring it to the attention of Council to assist in



bringing resolution.

**6.9 Record Keeping**

Information submitted by suppliers and any other relevant information involved in obtaining prices for goods and services through a Competitive Bid procurement process, shall be retained for six (6) years.

**6.10 Non-Compliance**

Failure to adhere with the policy may result in disciplinary action.

--- end ---

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Date Printed  
2025-02-28 1:45 PM

**RM of Lumsden**  
**Invoice Edit List - Condensed**  
Batch # 2025-00034 - March 6, 2025 To Be Approved  
For the Period Ended 2025-03-31

Page 1

Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
<b>CANPAC1</b>	<b>Canadian Pacific Railway Co.</b>							
		7	1000-0011165425	2025-02-22	2025-03-07	Crossing Maintenance February		365.50
<b>LUMSUP1</b>	<b>Lumsden Supermarket</b>							
		6	00460289	2025-01-20	2025-03-07	3 x 18L Water		15.00
<b>MAIFLE1</b>	<b>Mainline Fleet Service Ltd.</b>							
		1	05VX9870	2025-02-19	2025-03-07	U129-Brake Fluid x2		35.10
		2	05VX9570	2025-02-19	2025-03-07	U129-Caliper & Disc Pads		700.06
		3	05VX9582	2025-02-19	2025-03-07	U129-Front Brake Rotor		277.99
		15	05VY0511	2025-02-19	2025-03-07	Credit-U129-Remanuf. Caliper Core Return		-101.40
						Vendor Total:		911.75
<b>NOVGLA1</b>	<b>Novus Glass</b>							
		8	230396	2025-02-24	2025-03-07	U104-Labour & Mileage Replace Front Wind		561.39
<b>REGFAS1</b>	<b>Regina Fasteners &amp; Tools Ltd</b>							
		9	001-035491	2025-02-19	2025-03-07	Shop Supplies-Batteries,Bolts,Nuts		69.13
		11	001-035550	2025-02-19	2025-03-07	Credit - Shop Supplies - Batteries		-37.47
		13	001-035553	2025-02-19	2025-03-07	Shop Supplies - Batteries & Locknut		18.14
		14	001-036088	2025-02-26	2025-03-07	Shop Supplies - Grinding Discs x25		110.45
						Vendor Total:		160.25
<b>SECKEY1</b>	<b>Security Key &amp; Lock Service</b>							
		4	0000499681	2025-02-18	2025-03-07	Shop-Office Door Lock Repair		270.67
<b>SHECOO1</b>	<b>Sherwood CO-OP Ltd</b>							
		5	802	2025-02-20	2025-03-07	3838.60 Liters Diesel		5,916.41
		12	821	2025-02-27	2025-03-07	1758.40 Liters Diesel		2,695.44
						Vendor Total:		8,611.85
<b>YOUEQU1</b>	<b>Young's Equipment Inc.</b>							
		10	P00726	2025-02-21	2025-03-07	U104-Front Windshield		579.35
						Total for Batch:		11,475.76

Invoices Printed: 15

Date Printed  
2025-02-28 1:48 PM

RM of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00033 - March 6, 2025 Preauthorized  
For the Period Ended 2025-02-28

Vendor #	Name						
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount	
SASENE1	SaskEnergy						
2	Shop 2025-02	2025-02-12	2025-02-28	Jan 14-Feb 12 - 1972.29 M A M3-Shop		811.14	
SASPOW1	SaskPower						
1	Shop 2025-02	2025-02-18	2025-02-28	February Billing 5773 C KWh		906.42	
Total for Batch:						<u>1,717.56</u>	

Invoices Printed: 2

Date Printed  
2025-02-25 8:49 AM

RM of Lumsden  
Invoice Edit List - Condensed  
Batch # 2025-00031 - February 2025 Cell Allowance  
For the Period Ended 2025-02-28

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
BELJOH1	Belay, John					
1	Cell 2025-02	2025-02-24	2025-02-28	Cell Allowance February		30.00
COOBRI1	Cooper, Brian					
4	Cell 2025-01	2025-01-31	2025-02-28	Monthly Cell Payment - January 5 Days		5.00
KEITIM1	Keirl, Tim					
2	Cell 2025-02	2025-02-24	2025-02-28	Cell Allowance February		30.00
MAYLAR1	Mayer, Larry					
3	Cell 2025-04	2025-02-24	2025-02-28	Cell Allowance February		30.00
Total for Batch:						<u>95.00</u>

Invoices Printed: 4



**Net pay**

RM of Lumsden No 189

Department : All  
Payroll group: Bi- Weekly RP0001  
EI group: All  
For period end dates: Feb 01, 2025 to Feb 01, 2025

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Employee No.	Employee name	Net pay
119	Belay, John	\$1822.43
103	Haynes, Scott B	\$2315.97
116	Keirl, Tim	\$1719.67
120	Mayer, Larry R	\$2139.56
117	Regush, Cole	\$1383.28

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**Report totals:** # of Employees: 5                   \$9380.91  
                  # of Records: 5

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# Net pay

RM of Lumsden No 189

Page 1

Department : All

Payroll group: Bi- Weekly RP0001

EI group: All

For period end dates: Feb 15, 2025 to Feb 15, 2025

Employee No.	Employee name	Net pay
119	Belay, John	\$1822.43
101	Cooper, Brian R	\$172.50
103	Haynes, Scott B	\$2442.18
116	Keirl, Tim	\$2014.62
120	Mayer, Larry R	\$2139.56
117	Regush, Cole	\$1383.28
<b>Report totals:</b> # of Employees: 6		\$9974.57
# of Records: 6		





Town of Lumsden  
RM of Lumsden  
District Fire Department  
Proposed 2025 Budget

	2024 Actuals	2024 Budget	2025 Budget
<b>Revenue</b>			
<b>Fire Call Revenue</b>			
Fire Calls - Vehicle Rescue	\$25,133	\$33,523	\$34,194
Fire Calls - Mutual Aid	\$4,584	\$5,160	\$5,264
False Alarm Charges	\$0	\$250	\$250
	<u>\$29,717</u>	<u>\$38,934</u>	<u>\$39,707</u>
<b>Other Capital Contributions</b>			
Capital Donations for New Rapid Response Truck	\$86,839	\$0	\$0
Interest Revenue - Rapid Response	\$8,126	\$7,374	\$7,752
	<u>\$94,965</u>	<u>\$7,374</u>	<u>\$7,752</u>
<b>Total Revenue</b>	<u><b>\$124,682</b></u>	<u><b>\$46,308</b></u>	<u><b>\$47,459</b></u>

**Expenditures**

<b>Salaries</b>			
Wages - Firefighters	\$18,326	\$16,000	\$18,500
PW Salaries - Fire	\$14,211	\$8,551	\$15,120
PW Benefits - Fire	\$2,759	\$1,726	\$3,122
	<u>\$35,296</u>	<u>\$26,277</u>	<u>\$36,743</u>

**Training and Memberships**

Training	\$5,817	\$10,000	\$10,000
Association memberships	\$450	\$650	\$900
	<u>\$6,267</u>	<u>\$10,650</u>	<u>\$10,900</u>

**Utilities**

Insurance - Volunteer Fire Fighter	\$2,417	\$2,417	\$2,417
Insurance - Fire Equipment	\$12,439	\$12,302	\$12,196
Heat - Fire Hall	\$2,465	\$2,751	\$2,627
Power - Fire Hall	\$1,645	\$1,792	\$1,661
Telephone - Fire Alarm	\$455	\$462	\$462
Cell Phones and Public Safety Radios	\$6,075	\$5,020	\$6,934
License for Public Radios	\$686	\$585	\$702
Water & Sewer - (1/2 Building)	\$650	\$650	\$663
	<u>\$26,830</u>	<u>\$25,979</u>	<u>\$27,662</u>

**Maintenance and Materials / Supplies**

Maintenance - Building	\$752	\$1,500	\$1,500
Equipment Repairs	\$2,737	\$4,500	\$4,500
Small Tools and Equipment	\$3,966	\$3,200	\$3,500
Repairs - 2016 Acres No. 3	\$881	\$3,000	\$5,000
Repairs - 1994 Engine No. 2	\$1,497	\$3,000	\$5,000
Repairs - 2002 Rapid Resonse Truck	\$7,128	\$9,000	\$5,000
Fuel	\$1,768	\$2,100	\$2,000
Consumables (Foam, etc.)	\$5,963	\$6,500	\$6,500
	<u>\$24,692</u>	<u>\$32,800</u>	<u>\$33,000</u>

**Equipment Purchase - Non Capital**

Personal Protective Equipment	\$13,230	\$13,230	\$13,892
	<u>\$13,230</u>	<u>\$13,230</u>	<u>\$13,892</u>

**Transfer to Reserve**

Rapid Response Donations and Interest	\$94,965	\$7,374	\$7,752
	<u>\$94,965</u>	<u>\$7,374</u>	<u>\$7,752</u>

<b>Total Expenses</b>	<u><b>\$201,280</b></u>	<u><b>\$116,310</b></u>	<u><b>\$129,948</b></u>
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<b>Net Surplus (Deficit)</b>	<u><b>(\$76,598)</b></u>	<u><b>(\$70,002)</b></u>	<u><b>(\$82,489)</b></u>
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**Distribution of Deficit:**

	Town	RM
	(\$82,489)	(\$82,489)
	x 50%	x 50%
	<u>-\$41,244</u>	<u>-\$41,244</u>
* Fires in RM = (2025 estimate)	20,000	20,000
	<u>-\$21,244</u>	<u>-\$21,244</u>

\* The Town invoices the RM and the RM invoices its ratepayers.

## Library / Legion 2025 Budget

Report Date  
2025-02-11 2:44 PM

2024-01-01 to 2024-12-31

	2024 YE	2024 Budget	2025 Budget
<b>Revenue</b>			
Rentals - Library (JADM)	450	175	400
Transfer from Reserves (4 appliances in 2025)	21,366	24,000	1,788
<b>Revenue Totals:</b>	<b>21,816</b>	<b>24,175</b>	<b>2,188</b>
<b>Expenditures</b>			
<b>Insurance / Utilities / Maintenance</b>			
Insurance - Buildings (Library JADM)	1,528	1,510	1,526
Heat (Library JADM)	826	900	897
Power (Library JADM)	1,307	1,059	1,322
Telephone (Library JADM)	389	450	390
Water & Sewer (Library JADM)	650	650	663
Maint. - Buildings (Library JADM)	458	2,000	2,000
Janitorial Contract (Library JADM)	3,888	3,888	3,888
Janitorial Supplies (Library JADM)	402	200	400
<b>Total Insurance / Utilities / Maintenance:</b>	<b>9,448</b>	<b>10,657</b>	<b>11,086</b>
<b>Non-Capital Purchases</b>			
Library/Legion - 4 Appliances in 2025	21,307	24,000	1,788
<b>Total Non-Capital</b>	<b>21,307</b>	<b>24,000</b>	<b>1,788</b>
<b>Expense Totals:</b>	<b>30,755</b>	<b>34,657</b>	<b>12,874</b>
<b>Each Municipality's Share</b>	<b>(8,939)</b>	<b>(10,482)</b>	<b>(10,686)</b>

*CS*  
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