

Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting February 1, 2024 - 1:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting at the Dew Drop In (in Lumsden) and via electronic means (Zoom), on Thursday, February 1, 2024 at 1:00 pm.

Present:

Reeve: Kent Farago

Councillors:

Division 1: Steve Eckel

Division 2: Glenda Schlosser

Division 3: Cody Garbutt

Division 4: Marlise Nordstrom

Division 5: John Langford

Division 6: Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong (Attended from 1:00 pm to 2:52 pm)

Director of Finance: Ryan Haresign (Attended from 1:00 pm to 1:10 pm)

Absent:

Public Works Manager: Leighton Watts

Youth Member: Jocelyn Young

Resolution No.
2024-053

Additions to Agenda

Moved by: Councillor Division No. 3 Garbutt

"That we agree to add the following items to the agenda:
- 7.2 Conflict of Interest - List of Accounts - Krystal Strong
- 14.3 New Business - 2024 SARM Annual Convention."

CARRIED

Resolution No.
2024-054

Approval of Agenda

Moved by: Councillor Division No. 5 Langford

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor Glenda Schlosser declared a conflict of interest with respect to item number 20 on today's agenda, being discussions in Closed Session, related to QBG 1157 of 2019; legal action against Norman Colhoun and Laura Colhoun, owners of Skynorth Sand & Gravel. The conflict of interest pertains to potential business dealings Councillor Schlosser's company, Last Mountain Concrete Products Ltd., may have with Skynorth Sand & Gravel.

Councillor Cody Jordison declared a conflict of interest with respect to item numbers 7.2, 21.4 and 21.5 on today's agenda. Item 7.2 is a payment for Krystal Strong, his spouse, related to working at the 2023 by-election. Items 21.4 and 21.5 are related to amendments to the Joint Administration Human Resource Policy Manual, applicable to his spouse, Krystal Strong.

Resolution No. **Public Works Reports**
2024-055 **Moved by:** Councillor Division No. 5 Langford
"That we approve the Public Works report, as prepared by Foreman, Scott Haynes."
CARRIED

Financial Reports

Accounts for Approval

Resolution No. **List of Accounts - February 1, 2024**
2024-056 **Moved by:** Councillor Division No. 4 Nordstrom
"That the list of accounts attached as Schedule "A" is approved for payment."
CARRIED

Conflict Declared - Councillor Jordison

Councillor Cody Jordison declared a conflict of interest with respect to payment to his spouse, Krystal Strong, who is employed at the municipal office. The payment is related to 2023 by-election expenses related to her responsibilities as the Deputy Returning Officer. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 1:08 pm.

Resolution No. **K. Strong - Election Remuneration**
2024-057 **Moved by:** Councillor Division No. 5 Langford
"That we approve an invoice from Krystal Strong in the amount of \$336.25 related to working as the Deputy Returning Officer for the Division 1 By-Election on October 25, 2023, as per Schedule "B"."
CARRIED

Conflict - Returned to Chambers

At the conclusion of discussion and voting on the matter, Councillor Cody Jordison returned to the council chambers at 1:09 pm

Adoption of Minutes

Resolution No. **January 18, 2024 - Regular Council Meeting**
2024-058 **Moved by:** Councillor Division No. 2 Schlosser
"That the minutes of the January 18, 2024 - Regular Council Meeting be approved, as circulated."
CARRIED

Resolution No. **January 25, 2024 - Public Works Committee Meeting**
2024-059 **Moved by:** Councillor Eckel
"That the minutes of the January 25, 2024 - Public Works Committee Meeting be approved, as circulated."
CARRIED

Resolution No. **January 25, 2024 - Joint Administration Committee Meeting**
2024-060 **Moved by:** Councillor Division No. 4 Nordstrom
"That the minutes of the January 25, 2024 - Joint Administration Committee Meeting be approved, as circulated."
CARRIED

Committee Reports

Resolution No. **Crack Seal Tender**
2024-061 **Moved by:** Councillor Division No. 5 Langford
"That we agree with the recommendation of the Public Works Committee to work with the board of the Organized Hamlet of Deer Valley to coordinate a Crack Seal Tender."
CARRIED

Resolution No. **Grader Training**
2024-062 **Moved by:** Councillor Eckel
"That we agree with the recommendation of the Public Works Committee to provide the Public Works Foreman authority to pursue grader training opportunities for the appropriate staff members; and further, that elected officials be authorized to participate in the classroom portion of the training."
CARRIED

- Resolution No. 2024-063** **Sale of Self-propelled Packer**
Moved by: Councillor Eckel
- "That we agree with the recommendation of the Public Works Committee to authorize the sale of a 2021 self-propelled Case single drum packer." **CARRIED**
- Resolution No. 2024-064** **Pull-Type Packers**
Moved by: Councillor Eckel
- "That agree with the recommendation of the Public Works Committee to retain ownership of two pull-type packers and no longer offer them for sale online or in a physical auction." **CARRIED**
- Resolution No. 2024-065** **Public Works Committee Report - Councillor Jordison**
Moved by: Councillor Division No. 2 Schlosser
- "That the Public Works Committee Report be accepted as presented by Councillor Jordison." **CARRIED**
- Resolution No. 2024-066** **Minimum Fire Standards - Lumsden Fire Department**
Moved by: Councillor Division No. 3 Garbutt
- "That we agree with the recommendation of the Joint Administration Committee to, at this time, opt out of the Fire Service Minimum Standards of the Saskatchewan Public Safety Agency (SPSA), pursuant to Section 17 of *The Fire Safety Act*, with respect to the Lumsden & District Fire Department as there is no clear benefit to participating in the program." **CARRIED**
- Resolution No. 2024-067** **Fire Hall Expansion**
Moved by: Councillor Eckel
- "That we agree with the recommendation of the Joint Administration Committee to suggest that the Town of Lumsden (the authority having jurisdiction) exempt the proposed Fire Hall addition from being constructed to a "post-disaster building" specification as per Section 1.4.1.2 of Part 4 of the National Building Code of Canada 2020 Volume 1." **CARRIED**
- Resolution No. 2024-068** **Emergency Management Organization - Deputy EMO Coordinator**
Moved by: Councillor Division No. 3 Garbutt
- "That we agree with the recommendation of the Joint Administration Committee to approve an advertising campaign to fill a Deputy Emergency Management Organization (EMO) Coordinator position." **CARRIED**
- Resolution No. 2024-069** **Lumsden Municipal Office**
Moved by: Councillor Division No. 3 Garbutt
- "That we agree with the recommendation of the Joint Administration Committee to approve an engineering study to determine if adding a second level to the Lumsden Municipal Office is feasible; and further, that the cost be shared by each municipality and funded by their respective reserves." **CARRIED**
- Resolution No. 2024-070** **Joint Administration Committee Report - Councillor Schlosser**
Moved by: Councillor Division No. 4 Nordstrom
- "That the Joint Administration Committee Report be accepted as presented by Councillor Schlosser." **CARRIED**
- New Business**
- Resolution No. 2024-071** **SAMA - AGM April 10, 2024 - Saskatoon**
Moved by: Councillor Eckel
- "That we authorize Councillor Glenda Schlosser and the Chief Administrative Officer to attend the Saskatchewan Assessment Management Agency's (SAMA) Annual General Meeting on April 10, 2024, in Saskatoon, with expenses to be reimbursed by the municipality." **CARRIED**
- Resolution No. 2024-072** **2024 SARM Annual Convention**
Moved by: Councillor Division No. 4 Nordstrom

"That we the authorize Council members and staff selected by the CAO to attend the SARM Annual Convention on March 13-15, 2024, in Regina, with expenses to be reimbursed by the Municipality, and that we appoint Reeve Farago and Councillor Langford as our voting delegates."

CARRIED

Reports of Administration

Resolution No. Council Update
2024-073 **Moved by:** Councillor Division No. 5 Langford

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Communications

Resolution No. Farm and Food Care SK - Cultivating Trust - February 8, 2024 Conference
2024-074 **Moved by:** Councillor Division No. 6 Jordison

"That we authorize Councillor Langford to attend the Farm and Food Care SK Cultivating Trust Conference on February 8, 2024, in Saskatoon, with expenses to be reimbursed by the municipality."

CARRIED

Resolution No. Saskatchewan Municipal Hail Insurance - Annual Meeting March 13, 2024
2024-075 **Moved by:** Councillor Division No. 3 Garbutt

"That we authorize Councillor Steve Eckel to attend the Saskatchewan Municipal Hail Insurance (SMHI) Annual General Meeting as the voting delegate, on March 13, 2024, in conjunction with the Saskatchewan Association of Rural Municipalities Convention."

CARRIED

Resolution No. Approve Communications
2024-076 **Moved by:** Councillor Division No. 6 Jordison

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. STARS - Impact Report 2023
- b. RCMP Community Policing Report November and December 2023
- c. Farm and Food Care SK - Cultivating Trust - February 8, 2024 Conference
- d. Saskatchewan Municipal Hail Insurance - Annual Meeting March 13, 2024
- e. Saskatchewan Municipal Hail Insurance - AGM 2023 Minutes
- f. Town of Strasbourg - Redeployed RCMP Positions from the South District
- h. SARM Liability Self - Insurance Plan Account - December 31, 2023
- i. Village of Buena Vista - Board of Revision Membership
- j. Regina Beach - Board of Revision Membership
- k. Lumsden and District Heritage Home - December 18, 2023 Minutes
- l. Lumsden and District Heritage Home - Advocacy Letter
- m. South Central Transportation Planning Committee - Highlights of SCTPC Membership."

CARRIED

Bylaws

Resolution No. Bylaw No. 2024-01 - Municipal Wildlife Control - 2nd Reading
2024-077 **Moved by:** Councillor Division No. 2 Schlosser

"That Bylaw No. 2024-01, being the Municipal Wildlife Control bylaw, be read a second time."

CARRIED

Resolution No. Bylaw No. 2024-01 - Municipal Wildlife Control - 3rd Reading
2024-078 **Moved by:** Councillor Division No. 3 Garbutt

"That Bylaw No. 2024-01, being the Municipal Wildlife Control bylaw, be read a third time, adopted, signed, and sealed."

A recorded vote was requested.

Name	Yes	No	Abstained	Absent
Steve Eckel	✓			
Kent Farago	✓			
Cody Garbutt	✓			
Cody Jordison	✓			
John Langford	✓			



Marlise Nordstrom ✓
Glenda Schlosser ✓

CARRIED UNANIMOUSLY

Resolution No. **Closed Session**
2024-079 **Moved by:** Councillor Division No. 2 Schlosser

"That we move into Closed Session at 2:23 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Conflict Declared - Councillor Schlosser

Councillor Glenda Schlosser declared a conflict of interest with respect to item number 20 on today's agenda, being discussions in Closed Session, related to QBG 1157 of 2019; legal action against Norman Colhoun and Laura Colhoun, owners of Skynorth Sand & Gravel. The conflict of interest pertains to potential business dealings Councillor Schlosser's company, Last Mountain Concrete Products Ltd., may have with Skynorth Sand & Gravel. Councillor Schlosser abstained from discussion on the matter and left the council chambers at 2:23 pm.

Conflict - Returned to Meeting

At the conclusion of discussing the matter, Councillor Glenda Schlosser returned to the council chambers at 2:29 pm

Rise from Closed Session

At 2:51 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**
2024-080 **Moved by:** Councillor Division No. 3 Garbutt

"That we move into Closed Session at 2:52 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the CAO to be included in the session."

CARRIED

Assistant Chief Administrative Officer, Krystal Strong, left for the remainder of the meeting at 2:52 pm.

Conflict Declared - Councillor Jordison

Councillor Cody Jordison declared a conflict of interest with respect to item numbers 21.4 and 21.5 on today's agenda. Items 21.4 and 21.5 are related to amendments to the Joint Administration Human Resource Policy Manual, applicable to his spouse, Krystal Strong. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 2:53 pm.

Rise from Closed Session

At 3:04 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. **Social Media Policy - Joint Administration Staff**
2024-081 **Moved by:** Councillor Division No. 2 Schlosser

"That we agree with the recommendation of the Joint Administration Committee and approve the Social Media Policy, as attached as Schedule "C"."

CARRIED

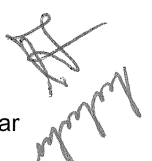
Resolution No. **Amendment to Joint Administration Human Resource Policy**
2024-082 **Moved by:** Councillor Division No. 5 Langford

"That we agree with the recommendation of the Joint Administration Committee and approve the following amendments to the Town of Lumsden Human Resource Policy Manual (pertaining to Joint Administration employees):

Group One Offences (minor) - Add: "Viewing or participating on social media, when not authorized to do so, during work hours (excluding breaks)."

Group Three Offences (major) - Add: "Engaging on social media in a manner defined as 'Inappropriate Use' within the Social Media Policy."

CARRIED



Conflict - Returned to Meeting

At the conclusion of discussion and voting on the matter, Councillor Cody Jordison returned to the council chambers at 3:05 pm

Resolution No.
2024-083

Closed Session - Employee Related Matters

Moved by: Councillor Division No. 2 Schlosser

"That we move into Closed Session at 3:06 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the CAO to be included in the session."

CARRIED

Conflict Declared - Councillor Nordstrom

Councillor Marlise Nordstrom declared a conflict of interest with respect to a human resource-related disciplinary matter. Councillor Nordstrom abstained from discussion on the matter and left the council chambers at 4:02 pm.

Conflict - Returned to Meeting

At the conclusion of discussing the matter, Councillor Marlise Nordstrom returned to the council chambers at 4:18 pm

Rise from Closed Session

At 4:18 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.
2024-084

Heavy Equipment Operator - Cole Regush

Moved by: Councillor Division No. 6 Jordison

"That we hire Cole Regush as a Full Time, Permanent, Heavy Equipment Operator at Step 2 of the Public Works Salary Grid, with his first day of employment being February 5, 2024."

CARRIED

Resolution No.
2024-085

Social Media Policy - Public Works Staff

Moved by: Councillor Eckel

"That we approve the Social Media Policy, as attached as Schedule "D"."

CARRIED

Resolution No.
2024-086

Amendment to RM of Lumsden Human Resource Policy

Moved by: Councillor Division No. 3 Garbutt

"That we approve the following amendments to the RM of Lumsden Human Resource Policy Manual:

Group One Offences - Add: "*Viewing or participating on social media, when not authorized to do so, during work hours (excluding breaks).*"

Group Three Offences - Add: "*Engaging on social media in a manner defined as 'Inappropriate Use' within the Social Media Policy.*"

CARRIED

Resolution No.
2024-087

Human Resource Consultant - Workplace Assessment

Moved by: Councillor Division No. 4 Nordstrom

"That we contract McQueen Creative to perform a workplace assessment at a cost of \$6,375."

CARRIED

Resolution No.
2024-088

Adjournment

Moved by: Councillor Division No. 2 Schlosser

"That we adjourn the meeting at 4:19 pm."

CARRIED



Reeve



Chief Administrative Officer