



LUMSDEN, IN THE QU'APPELLE



RURAL MUNICIPALITY OF
LUMSDEN
NO. 189

Rural Municipality of Lumsden No.189 & Town of Lumsden

Meeting Minutes

Joint Administration Committee March 6, 2018 - 7:00 pm

Call To Order

The Joint Administration Committee convened their regular meeting in the Council Chambers of the Lumsden Municipal Office, on Tuesday, March 6, 2018 at 7:04 p.m. with Chairperson Wes Holobetz presiding.

Present:

Chairperson: Wes Holobetz
Reeve: Kent Farago
Mayor: Bryan Matheson
Town Councillor: Byron Tumbach
Assistant Administrator: Krystal Strong

Absent:

Chief Administrative Officer: Monica Merkosky
R.M. Councillors: Jeremy Andrew, Charlene Richmond

Approval of Agenda

Moved by: Councillor Tumbach
Seconded by: Mayor Matheson

"That we approve the agenda as presented."

CARRIED

Adoption of Minutes

January 30, 2018 - Minutes

Moved by: Reeve Farago
Seconded by: Councillor Tumbach

"That the minutes of the Joint Administration Committee meeting of January 30, 2018, be approved, as circulated."

CARRIED

Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters

Closed Session - Employee Related Matters

"That we agree to move into closed session at 7:09 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session."

CARRIED

Rise from Closed Session

Moved by: Mayor Matheson
Seconded by: Reeve Farago

"That we agree to rise from the closed session and return to the open meeting at 8:48 pm"

CARRIED

Assistance for Completion of Annual Budgets

Moved by: Mayor Matheson
Seconded by: Councillor Tumbach

"That we recommend each council agree to contract a company to assist in the completion of the annual municipal budgets and year-end tasks, if required."

CARRIED

Wes Holobetz

Review of Organizational Structure - Joint Administration

Moved by: Mayor Matheson

Seconded by: Councillor Tumbach

"That we recommend each council require the Chief Administrative Officer (CAO) to provide a job description as well as a list of deliverables that can be expected, and;

That we recommend each council require the CAO to consult with councils and prepare an organizational restructuring plan."

CARRIED

Adjournment

Moved by: Councillor Tumbach

"That we adjourn the meeting at 8:51 pm."

CARRIED



Chairperson

Chief Administrative Officer