



**Regular Council Meeting Minutes
January 11, 2018**

Call to Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, January 11, 2018 at 1:00 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago
Councillors: Jeremy Andrew, Charlene Richmond (Arrived at 1:04 pm),
Cody Garbutt, John Langford, Cody Jordison
Chief Administrative Officer: Monica M. Merkosky
Finance Officer: Sheena Carrick (1:00pm - 2:05pm, 3:00pm - 3:20pm)
Community Planner: Luke Grazier (1:00pm - 2:05pm, 3:00pm - 3:20pm, 4:18pm - 4:26pm)
Assistant Administrator: Krystal Strong
Manager of Public Works: Leighton Watts

Absent:

Councillors: Ed Thorpe

Resolution No. **Additions to Agenda**
2018-001 **Moved by:** Councillor Andrew

"That we agree to add the following items to the agenda:

- Employee Related Matters - under Closed Session
- RDARM Committee Report - under Committee Reports
- Standing Committee Appointments - under Appointments
- Cancer Society Donation - under New Business."

CARRIED

Resolution No. **Approval of Agenda**
2018-002 **Moved by:** Councillor Jordison

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor Cody Jordison declared a conflict of interest with respect to reimbursement of expenses to his spouse, Krystal Strong.

Public Works Reports

Resolution No. **Tractor Purchase**
2018-003 **Moved by:** Councillor Jordison

"That we agree to purchase a 2018 Case 380 CVT Tractor from Young's Equipment at a cost of \$384,060.00 (including both taxes)."

CARRIED

Resolution No. **Public Works Report**
2018-004 **Moved by:** Councillor Jordison

"That we approve the Manager of Public Works report as presented."

CARRIED

Financial Reports

Resolution No. **2017 Financial Reserve Balances**
2018-005 **Moved by:** Councillor Langford

"That the Finance Officer's report be accepted as presented."

CARRIED

Kent Farago
KF

Planning and Development Applications and Reports

Resolution No. 2018-006 **Dev. Appl. 2017-072 - Continental Developments/Steve Croft - NW 29-19-21-W2 - Subd. - Div.#2**
Moved by: Councillor Richmond

Amend 2018-071

"That we recommend approval to the Director of Community Planning for the subdivision of two agricultural parcels submitted by Continental Developments Inc. and Steve Croft, subject to the following:

- Payment of the Development Levy fee in the amount of \$10,167.74;
- Payment of \$2,000 cash in lieu of Municipal Reserve Land Dedication;
- Obtaining approvals from the Saskatchewan Health Authority for onsite, private water and sewer systems;
- Parcel "Z" will only be used for equine exercise and hay storage, no animals are permitted to be permanently stabled or kept within any structures; and
- Executing a Development Agreement for the terms of this approval."

CARRIED

Resolution No. 2018-007 **Dev. Appl. 2017-074 - Delorme - SW 33-19-20-W2 - Subd. - Div.#2**
Moved by: Councillor Richmond

"That we table the subdivision application submitted by Raymond & Lisa Delorme for a 2 ha (4.97 ac) parcel on land legally described as LSD 4 SW 33-19-20-W2 until the following items have been reviewed:

- Manager of Public Works to review the current road condition; and
- Community Planner to review the late-comer policy for the development of the road access."

CARRIED

Resolution No. 2018-008 **Dev. Appl. 2017-075 - Holt - NE 28-19-20-W2 - Subd. - Div.#2**
Moved by: Councillor Richmond

"That we recommend approval to the Director of Community Planning for the subdivision application submitted by Dennis Holt for a 9.27 ha (21.91 ac) parcel on land legally described as NE 28-19-20-W2."

CARRIED

Resolution No. 2018-009 **Commercial/Industrial Development Tax Incentive Policy**
Moved by: Councillor Andrew

"That we adopt the Commercial/Industrial Development Tax Incentive Policy as developed by Community Planner, Luke Grazier, using Schedule A Option 3 and starting the value of construction at \$100,000, attached to and forming a part of these minutes."

CARRIED

Resolution No. 2018-010 **Review of Bare Land Tax Incentive Policy**
Moved by: Councillor Richmond

"That we request that Community Planner, Luke Grazier, review the Bare Land Tax Incentive Policy to ensure there are no conflicts with the newly adopted Commercial/Industrial Development Tax Incentive Policy and to clarify how it will apply to small developments."

CARRIED

Accounts for Approval

Conflict Declared

Councillor Cody Jordison declared a conflict of interest with respect to reimbursement of expenses to his spouse, Krystal Strong. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 2:05 pm.

Resolution No. 2018-011 **Approval of Accounts**
Moved by: Councillor Andrew

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$467,972.64 are hereby approved for payment."

CARRIED

Return to Chambers

At the conclusion of voting on the matter, Councillor Cody Jordison returned to the council chambers at 2:09 pm

Adoption of Minutes

Resolution No. Regular Minutes - December 14, 2017
2018-012 **Moved by:** Councillor Langford
"That the minutes of the December 14, 2017 regular meeting be approved, as circulated."
CARRIED

Resolution No. Joint Administration Committee Minutes - December 11, 2017
2018-013 **Moved by:** Councillor Andrew
"That the minutes of the December 11, 2017 Joint Administration Committee meeting be approved, as circulated."
CARRIED

Committee Reports

Resolution No. Inter-Municipal Utilities Committee (IMUC) Meeting
2018-014 **Moved by:** Councillor Andrew
"That we approve the report presented by Councillor Cody Jordison, regarding the IMUC meeting he attended on January 8, 2018."
CARRIED

Resolution No. Regina District Association of Rural Municipalities (RDARM) Meeting
2018-015 **Moved by:** Councillor Jordison
"That we approve the report of Reeve Kent Farago, regarding the RDARM meeting he attended on January 4 & 5, 2018."
CARRIED

New Business

Resolution No. 2018 Council Remuneration and Travel Allowance
2018-016 **Moved by:** Councillor Jordison
"That, in accordance with Section 82 of *The Municipalities Act*, we agree to fix the following remuneration rates for the 2018 year:
-\$220.00 per day for Councillors attending council and committee meetings;
-\$260.00 per day for the Reeve attending council and committee meetings;
-For all other meetings attended by the Reeve and Councillors on behalf of the municipality including "Special Ratepayer's Meetings" and other such meetings called by council from time to time and dealing with specific municipal programs the same rates shall apply;
-That the per diem be based on a meeting time period exceeding 3 hours and that meetings of 3 hours in length or less be at a rate of \$145.00 for Councillors and \$185.00 for the Reeve;
-That an hourly rate for Reeve and Councillors attending to divisional or office supervision be set at \$35.00;
-That a rate of 50 cents per kilometre be designated for reimbursement of all travel necessary for attendance of the aforementioned meetings and supervision;
-That accommodations be reimbursed only when meetings require an overnight stay; and
-That meals be reimbursed, upon submission of receipts, when attending municipal business and when regular or special Council meetings exceed 5 hours."
CARRIED

Resolution No. 2018 Regular Council Meeting Dates
2018-017 **Moved by:** Councillor Jordison
"That the regular meetings for the council of the Rural Municipality of Lumsden No. 189 be held on the second and fourth Thursday of each month commencing at 1:00 pm, and 7:00 pm respectively, with the exception of the following months when the dates and times are as follows:

- March 22, 2018 commencing at 1:00 pm
- July 12, 2018 commencing at 1:00 pm
- September 13, 2018 commencing at 1:00 pm
- December 13, 2018 commencing at 1:00 pm."

CARRIED

Resolution No. Federation of Canadian Municipalities - 2018 Membership Fee & Optional Travel Fund Contribution
2018-018 **Moved by:** Councillor Jordison
"That we agree to renew our membership with the Federation of Canadian Municipalities for the 2018 year, including the optional Legal Defense Fund, in the amount of \$511.78 plus GST."
CARRIED

Resolution No. 2018-019 South Central Transportation Planning Committee - 2018 Membership Fees
Moved by: Councillor Langford

"That we agree to renew our membership to the South Central Transportation Planning Committee at a cost of \$600.00 for the 2018 year."
CARRIED

Resolution No. 2018-020 WUQWATR - 2018 Summer Student Grant
Moved by: Councillor Langford

"That we agree to provide a grant of up to \$4,000.00 for the 2018 year to the Wascana Upper Qu'Appelle Watershed Authority Taking Responsibility (WUQWATR) for the purpose of assisting with funding of a Summer Student to perform weed mapping, education etc., done within the municipality."
CARRIED

Resolution No. 2018-021 Terms of Reference - Economic Development & Planning Committee
Moved by: Councillor Langford

"That we request Administration to bring back Terms of Reference for the establishment of an Economic Development & Planning Committee."
CARRIED

Conflict Declared

Reeve Kent Farago declared a conflict of interest with respect to the request he made for councillors to consider donating a portion of their remuneration to cancer research. Reeve Farago abstained from discussion and voting on the matter and left the council chambers at 3:22 pm.

Cancer Donation Request

Reeve Kent Farago requested that members of council considering donating a portion of their meeting remuneration for the month of February to Cancer research.

Return to Chambers

At the conclusion of discussing the matter, Reeve Kent Farago returned to the council chambers at 3:27 pm

Resolution No. 2018-022 Snow Plow Club Agreements

"That we approve the following snow plow club agreements for the 2017-2018 season:

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
5	Craven South Snow Plow Club	5	J. Langford, S. Hanson, M. Rock
5	Colina Snow Plow Club	2.5	R. Waggoner, K. Christoph
5	Kennell Church Snow Plow Club	6.5	J. Milliken, D. Milliken
6	Bill Walsh Snow Plow Club	3	B. Walsh, M. Walsh
6	West End Valley Snow Plow Club	2.5	A. Huwlak, R. Teed."

CARRIED

Resolution No. 2018-023 Reports of Administration
Moved by: Councillor Langford

"That the report of the Chief Administrative Officer be accepted as presented."
CARRIED

Resolution No. 2018-024 Communications
Moved by: Councillor Andrew

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) SAMA - 2017 Primary Audit Report
- b) WCB - 2018 Premium Rate Notice & Certificate of Achievement
- c) Regina Humane Society - New Managed Intake Policy for Rural Municipalities
- d) Deer Valley Hamlet Board Meeting Minutes - December 5, 2017
- e) Municipal Hail - Southeast College 50% Bursary - Municipal Management Essentials

Handwritten signature/initials in blue ink.

- f) Canadian Red Cross - Donation Request
- g) Lorne's Welding & Fabricating - Information for Bridge Construction or Replacement
- h) Municipal Hail - Payment for Hail Taxes
- i) STARS - Thank you for Contribution & 2018 Calendar
- j) Communities in Bloom - 2018 Application
- k) SAMA - 2017 Assessment Roll Confirmed
- l) Min of Gov Relations - Boundary Alteration Approval to Annex Lands
- m) Lumsden & District Heritage Home Meeting Minutes - November 27, 2017
- n) Kelly - Min of Hwys - Email re: Over Dimensional Bypass Agreement
- o) Miscellaneous."

CARRIED

Appointments

Resolution No. 2018-025 Standing Committee & Deputy Reeve Appointments
Moved by: Councillor Richmond

"That we agree to appoint the following council members to the Standing Committees for the 2018 year as follows:

- Finance Committee - John Langford, Jeremy Andrew
- Joint Administration Committee - Jeremy Andrew, Charlene Richmond
- Public Works Committee - Cody Jordison, Cody Garbutt
- Employee Committee - Edward Thorpe, Cody Jordison

Deputy Reeve - Cody Jordison."

CARRIED

Resolution No. 2018-026 Closed Session - LAFOIP S.16(b)(b) Employee Related Matters
Moved by: Councillor Langford

"That we agree to move into closed session at 4:02 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be included from the session."

CARRIED

Resolution No. 2018-027 Rise from Closed Session
Moved by: Councillor Langford

"That we agree to rise from the closed session and return to the open meeting at 4:14 pm"

CARRIED

Councillor Jeremy Andrew requested a recorded vote for the following motion.

Resolution No. 2018-028 Statement of Defense - Walters Claim
Moved by: Councillor Andrew

"That we agree with the recommendation of our solicitor and file the Statement of Defense with regard to the claim submitted by Randy Walters; and That we do not offer any terms of settlement."

Name	Yes	No	Abstained	Absent
Jeremy Andrew	✓			
Kent Farago	✓			
Cody Garbutt	✓			
Cody Jordison	✓			
John Langford	✓			
Charlene Richmond	✓			
Edward Thorpe				✓

CARRIED UNANIMOUSLY

Resolution No. 2018-029 Extension of Time
Moved by: Councillor Andrew

"That, in accordance with Section 30 of the Council Procedure Bylaw No. 01-2016, we agree to extend the council meeting beyond the commencement of the fifth (5th) hour."

CARRIED

Resolution No. 2018-030 Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters
Moved by: Councillor Langford

"That we agree to move into closed session at 5:05 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session."

CARRIED

mpj
KF

Resolution No. **Rise from Closed Session**
2018-031 **Moved by:** Councillor Andrew

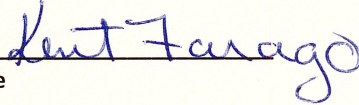
"That we agree to rise from the closed session and return to the open meeting at 5:19 pm."

CARRIED

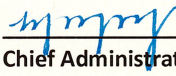
Resolution No. **Adjournment**
2018-032 **Moved by:** Councillor Jordison

"That we adjourn the meeting at 5:20 pm."

CARRIED



Reeve



Chief Administrative Officer