



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189

Meeting Minutes

Regular Council Meeting March 22, 2018 - 1:00 pm

Call To Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, March 22, 2018 at 1:07 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, John Langford, Cody Jordison

Chief Administrative

Officer: Monica M. Merkosky

Community Planner: Luke Grazier (left at 2:15pm, returned at 4:21 pm, left at 5:37 pm)

Assistant Administrator: Krystal Strong

Manager of Public Works: Leighton Watts

Absent:

Councillors: Charlene Richmond, Ed Thorpe, Cody Garbutt

Resolution No.
2018-107

Additions to Agenda

Moved by: Councillor Langford

"That we agree to add the following items to the agenda:

- Evaluation of Grader Tenders - under Public Works Report
- Hiring of a Financial Officer - under New Business."

CARRIED

Resolution No.
2018-108

Approval of Agenda

Moved by: Councillor Langford

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor Cody Jordison stated that he may have a conflict of interest with respect to discussions pertaining to the Joint Administration Committee if they involved his spouse, Krystal Strong.

Public Works Reports

Resolution No.
2018-109

Public Works Committee Meeting

Moved by: Councillor Jordison

"That we agree to hold a Public Works Committee Meeting on March 27, 2018 at 5:00 pm in the Council Chambers of the Lumsden Municipal Office."

CARRIED

Resolution No.
2018-110

Award Gravel Contract

Moved by: Councillor Andrew

"That we agree with the recommendation of the Manager of Public Works and award the 2018 gravel contract for supply, load and haul in Divisions 1, 4 and 5 to the lowest bidder being WF Botkin Construction Ltd. at a cost of \$12.76/MT for supply, \$0.45/yd³/mile for hauling and \$.044/MT for loading."

CARRIED

Resolution No.
2018-111

Amend Equipment Operator Job Description

Moved by: Councillor Andrew

"That we approve the amended Equipment Operator job description, as prepared by Manager of Public Works, Leighton Watts."

CARRIED

Resolution No.
2018-112

Motor Grader Award

Moved by: Councillor Jordison

*KJ
mmmm*

"That we agree with the recommendation of the Manager of Public Works and award the tender for a 2017 Caterpillar 160M Motor Grader including quoted attachments and Tier 4 warranty, to Finning Canada at a bid cost of \$372,451.29, less trade in value of \$140,000.00 for the 2013 160M Caterpillar Motor Grader, for a total net cost of \$246,398.37, including PST, and;
That we agree to sign the letter of intent to retain the unit for 9 years."

CARRIED

Resolution No.
2018-113

Accept Public Works Report
Moved by: Councillor Langford

"That we approve the Manager of Public Works report as presented."

CARRIED

Public Hearings

Resolution No.
2018-114

2:00 pm - Public Hearing - Rezoning Portions of SW & SE 6-20-21-W2
Moved by: Councillor Jordison

"That we agree to recess the regular meeting at 2:00 pm in order to hold the public hearing for the proposed Zoning Bylaw Amendment for the rezoning of portions of the SW & SE 6-20-21-W2 from A- Agriculture District to C2 Highway Commercial District."

CARRIED

Resolution No.
2018-115

Reconvene Meeting
Moved by: Councillor Langford

"That we agree to reconvene the meeting at 2:05 pm."

CARRIED

Financial Reports

Resolution No.
2018-116

Bank Reconciliation - February 28, 2018 - Tabled
Moved by: Councillor Andrew

"That we agree to table the February 28, 2018 Bank Reconciliation for further review."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2018-117

Synergy Ag - Letter of Credit Reduction Request
Moved by: Councillor Langford

"That we agree to reduce the current Letter of Credit held for the Synergy Ag subdivision on land legally described as ptn. SE 35-19-21-W2 from \$153,000.00 to \$81,625.00 upon receipt of a gravelling deposit of \$8,232.00 to cover the combined cost of three years of gravel applications."

CARRIED

Resolution No.
2018-118

Accounts for Approval
Moved by: Councillor Andrew

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$110,298.27 are hereby approved for payment by the Reeve and the Chief Administrative Officer."

CARRIED

Adoption of Minutes

Resolution No.
2018-119

Amend Draft February 22, 2018 Regular Minutes
Moved by: Councillor Jordison

"That we agree to amend the resolution pertaining to the RCMP Enforcement Priorities by clarifying that the Zehner Grid, Grid Road #734 impaired drivers concern is in the area of the golf course."

CARRIED

Resolution No.
2018-120

February 22, 2018 - Regular Meeting Minutes
Moved by: Councillor Jordison

"That the minutes of the February 22, 2018 regular meeting be approved, as amended."

CARRIED

Delegations

Resolution No.
2018-121

Amend Agenda
Moved by: Councillor Andrew

"That we agree to amend the agenda by moving the scheduled 3:00 pm delegation to 2:30 pm."

CARRIED

2:30 pm - Steve Croft

Steve Croft appeared before council to request that the restriction of animal units on his 5 acre parcel be removed and that no caveats are registered on his title in relation to his subdivision in a portion of the NW 29-19-21-W2.

Resolution No.
2018-122

Closed Session - Employee Related Matters

Moved by: Councillor Langford

"That we agree to move into closed session at 2:55 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session." **CARRIED**

Closed Session - Employee Related Matters

CAO Monica Merkosky was included in the Closed Session at 3:11 pm and Councillor Cody Jordison was excluded from the session at 3:11 pm.

Resolution No.
2018-123

Rise from Closed Session

Moved by: Councillor Langford

"That we agree to rise from the closed session and return to the open meeting at 4:02 pm" **CARRIED**

Resolution No.
2018-124

Joint Administration Committee Report & Recommendations

Moved by: Councillor Andrew

"That we acknowledge the recommendations of the Joint Administration Committee and reaffirm our position that the Chief Administrative Officer handle staffing-related items." **CARRIED**

Assistance for Completion of Annual Budgets

"That we agree with the recommendation of the Joint Administration Committee and authorize the Chief Administrative Officer to contract a company to assist in the completion of the annual municipal budget and year-end tasks, if required."

New Business

Resolution No.
2018-125

Royal Canadian Legion - Military Service Recognition Book

Moved by: Councillor Jordison

"That we agree to purchase a business card size advertisement in the Royal Canadian Legion Saskatchewan Command Military Service Recognition Book at a cost of \$195.24 plus GST."

CARRIED

Resolution No.
2018-126

Snow Plow Club Agreements

Moved by: Councillor Andrew

That we approve the following snow plow club agreements for the 2017-2018 season:

DIV#	SNOW PLOW CLUB	MILEAGE	OPERATORS
5	Kennell South	22	K. Small, I. Bateman, M Catley, T. Catley, C. Deal, J. Davidson, B. Hall."

CARRIED

Reports of Administration

Resolution No.
2018-127

Council Update

Moved by: Councillor Jordison

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Resolution No.
2018-128

Amend Resolution #2017-169 - Closed Session LAFOIP S.16(1)(b) Employee Related Matters

Moved by: Councillor Andrew

"That we agree to amend resolution #2017-169 - Closed Session LAFOIP S.16(1)(b) Employee Related Matters, by renumbering the resolution to #2017-169A." **CARRIED**

Resolution No.
2018-129

Amend Resolution #2017-071 - SARM Convention Resolution Submission - Adding Building Development Fees to the Tax Roll

Moved by: Councillor Langford

"That we agree to amend resolution #2017-071 - SARM Convention Resolution Submission - Adding Building Development Fees to the Tax Roll, by renumbering the resolution to #2017-071A."

CARRIED

Resolution No.
2018-130

Amend Resolution #2017 - Bylaw No. 8-2017 - Financial Statement Completion Extension - 1st Reading

Moved by: Councillor Jordison

"That we agree to amend resolution #2017 - Bylaw No. 8-2017 - Financial Statement Completion Extension - 1st Reading, by renumbering the resolution to #2017-625."

CARRIED

Appointments

Resolution No.
2018-131

Planning & Economic Development Committee - Member Appointments

Moved by: Councillor Langford

"That we appoint Councillor Charlene Richmond and Councillor Cody Jordison to the Planning and Economic Development Committee; and; That, Reeve Farago is an ex-officio member."

CARRIED

Resolution No.
2018-132

Assessor Appointment

Moved by: Councillor Jordison

"That we agree to appoint Chief Administrative Officer, Monica Merkosky, as the municipality's Assessor, effective immediately."

CARRIED

Resolution No.
2018-133

Communications

Moved by: Councillor Jordison

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) SGI - Business Recognition Assessment
- b) Save Last MTN/Qu'Appelle Lakes Association Inc. - Donation Request
- c) Lumsden & District Heritage Home - Minutes of January 29, 2018 meeting
- d) Town of Regina Beach - L. Niedzielski, Appointed Secretary to District Board of Revision
- e) Atlheritage Services Corp. - Heritage Consulting Services
- f) Town of Lumsden - Comments Re: Proposed Commercial Subdivision S1/2 6-20-21-W2
- g) Inter Municipal Utilities Committee (IMUC) - Lagoon Funding Projections
- h) Miscellaneous."

CARRIED

Resolution No.
2018-134

Extension of Time

Moved by: Councillor Jordison

"That, in accordance with Section 30 of the Council Procedure Bylaw No. 01-2016, we agree to extend the council meeting beyond the commencement of the fifth (5th) hour."

CARRIED

Bylaws

Resolution No.
2018-135

Bylaw No. 01-2018 To Amend Bylaw 07-2012 - Skaf Rezoning - 2nd Reading

Moved by: Councillor Jordison

"That Bylaw No. 01-2018, being a bylaw to amend Bylaw 07-2012, be read a second time."

CARRIED

Resolution No.
2018-136

Bylaw No. 01-2018 To Amend Bylaw 07-2012 - Skaf Rezoning - 3rd Reading

Moved by: Councillor Jordison

"That Bylaw No. 01-2018, being a bylaw to amend Bylaw 07-2012, be read a third time, adopted, signed and sealed."

CARRIED

Resolution No.
2018-137

Bylaw No.02-2018 - OCP Amendment - Concept Plan - 1st Reading

Moved by: Councillor Jordison

"That we agree to table Bylaw No. 02-2018, being a bylaw to amend the Official Community Plan Bylaw 06-2012, until the concept plan is amended as required."

CARRIED

New Business Continued

Resolution No.
2018-138

Finance Officer Position

Moved by: Councillor Andrew

Handwritten initials and scribbles in the bottom right corner.

"That we agree make an offer of employment to Muhammad Rashid for the position of Finance Officer, at Step 9 of the 11 step Salary Grid, representing \$78,925 per year."

CARRIED

Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters

Resolution No.
2018-139

Closed Session - Employee-Related Matters
Moved by: Councillor Langford

"That we agree to move into closed session at 5:55 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session."

CARRIED

Resolution No.
2018-140

Rise from Closed Session
Moved by: Councillor Langford

"That we agree to rise from the closed session and return to the open meeting at 5:58 pm"

CARRIED

Resolution No.
2018-141

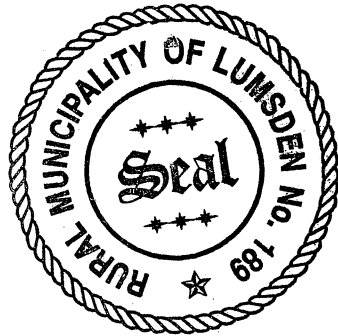
Adjournment
Moved by: Councillor Langford

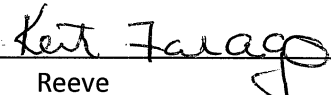
"That we adjourn the meeting at 6:00 pm."


CARRIED

Resolution No. 2019-286

Amended Resolution 2018-142 as Void




Reeve


Chief Administrative Officer