



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189

Meeting Minutes

Regular Council Meeting April 12, 2018 - 1:00 pm

Call To Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, April 12, 2018 at 1:07p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, Charlene Richmond, Cody Garbutt, Ed Thorpe, John Langford, Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Finance Officer: Amanda Abs

Assistant Administrator: Krystal Strong

Manager of Public Works: Leighton Watts

Resolution No. 2019-286

Amended Resolution 2018-142 as Void

Declaration of Conflict of Interest

Councillor Cody Jordison declared a conflict of interest with respect to reimbursement of expenses to his spouse, Krystal Strong.

Resolution No.
2018-143

Approval of Agenda

Moved by: Councillor Langford

"That we approve the agenda as presented."

CARRIED

Public Works Reports

Resolution No.
2018-144

Purchase of Schulte Mower

Moved by: Councillor Thorpe

"That we agree to purchase a Schulte Mower with Flex Arm at a cost of \$26,307.00 from Flaman Sales Ltd."

CARRIED

Resolution No.
2018-145

Seasonal Equipment Operator - Kelly Schmidt

Moved by: Councillor Jordison

"That we agree to hire Kelly Schmidt, on a seasonal basis, as a Level 4 Equipment Operator at a wage of \$23.48/hr."

CARRIED

Resolution No.
2018-146

Public Works Report

Moved by: Councillor Richmond

"That we approve the Manager of Public Works report as presented."

CARRIED

Accounts for Approval

Conflict Declared

Councillor Cody Jordison declared a conflict of interest with respect to reimbursement of expenses to his spouse, Krystal Strong. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 1:18 pm.

Resolution No.
2018-147

Accounts Approved

Moved by: Councillor Richmond

"That the list of accounts attached hereto and forming a part of these minutes and totaling \$269,380.85 are hereby approved for payment."

CARRIED

K.A.
[Signature]

Conflict - Return to Chambers

At the conclusion of voting on the matter, Councillor Cody Jordison returned to the Council Chambers at 1:19 pm

Adoption of Minutes

Resolution No.
2018-148

March 22, 2018 - Regular Meeting Minutes
Moved by: Councillor Andrew

"That the minutes of the March 22, 2018 regular meeting be approved, as circulated."

CARRIED

Resolution No.
2018-149

Public Hearing - Bylaw 02-2018 - March 22, 2018
Moved by: Councillor Andrew

"That the minutes of the March 22, 2018 Public Hearing be approved, as circulated."

CARRIED

Resolution No.
2018-150

Public Works Committee - March 27, 2018
Moved by: Councillor Jordison

"That the minutes of the March 27, 2018 Public Works Committee meeting be approved, as circulated."

CARRIED

Committee Reports

Public Works Committee Meeting

Resolution No.
2018-151

Over Dimensional Bypass - Ministry of Highways & Infrastructure
Moved by: Councillor Andrew

"That we agree with the recommendation of the Public Works Committee and provide the Ministry of Highways and Infrastructure with the following list, in priority order of Council, regarding issues arising from the designated Over Dimensional Bypass located on Grid #734 between Highways #6 and #11:

1. That the Ministry of Highways and Infrastructure assumes ownership of that portion of road and agrees to a minimum standard of maintenance;
2. That the RM of Lumsden will upgrade and maintain the road and that the cost of these upgrades and maintenance will be reimbursed, in full, by the Ministry of Highways and Infrastructure annually; or
3. That the Ministry of Highways and Infrastructure find an alternate route for an Over Dimensional Bypass."

CARRIED

Resolution No.
2018-152

Province & State Permitting - Secondary Weights
Moved by: Councillor Andrew

"That we authorize the Manager of Public Works to further investigate the implementation of Secondary Weights throughout the municipality and permit administration procedures."

CARRIED

Resolution No.
2018-153

Weights & Measures Enforcement
Moved by: Councillor Richmond

"That we agree with the recommendation of the Public Works Committee and authorize Administration to contact neighbouring RM's to discuss the hiring of a person to enforce *The Vehicle Weights and Dimensions Act, 1999* and similar bylaws."

CARRIED

Resolution No.
2018-154

Approve Public Works Report
Moved by: Councillor Thorpe

"That the report of the Public Works Committee be accepted as presented by Councillor Jordison."

CARRIED

New Business

Resolution No.
2018-155

Dust Control Program 2018
Moved by: Councillor Andrew

"That we agree to offer the following dust control program for the 2018 year, representing the same as was offered in 2017:

- Ratepayer is responsible for contacting the designated company and paying all costs associated with the application;
- The municipality will provide blading preparation of the site, as resources permit;

Rescind Res#
2018-155 with
K7 Res #
2024-168
Mym

- Ratepayers are required to sign a waiver indicating that the RM will not accept responsibility for dust control cost reimbursement or cost for application, if the applied dust control is accidentally bladed over during routine maintenance or is required to be bladed over if the road's condition warrants it;
- No dust control products be applied until the required application/waiver form is signed by the ratepayer; and
- The Public Works Manager is authorized to review and approve applications by ratepayers."

CARRIED

Resolution No.
2018-156

Finance Committee Meeting
Moved by: Councillor Andrew

"That we agree to set Friday, April 27, 2018 at 9:00 am as the date for a Finance Committee Meeting."

CARRIED

Resolution No.
2018-157

Finance Officer - Amanda Abs
Moved by: Councillor Andrew

"That we hire Amanda Abs, CPA, as Finance Officer for the RM of Lumsden effective April 9, 2018 and that we agree to the following terms offered to her by the Chief Administrative Officer:

- Effective start date is April 9, 2018;
- Salary is \$85,530/year, which is Step 11 on the 11 Step Salary Grid;
- Each January 1, salaries are adjusted for cost of living;
- There will be a one-year probationary period in accordance with the Human Resource (HR) Policy;
- The employer will pay Amanda Abs' annual professional membership fees;
- This is a management position and as such there will be necessary overtime from time to time, that would be included in the salary, to complete duties and tasks in a timely manner or to meet deadlines;
- Time in lieu is earned for the meetings attended and time spent, where required by the employer, outside of regular office hours, in accordance with the HR Policy;
- Regular office hours are modified, at Amanda Abs' request, to be 9:00 am to 4:30 pm with a 30-minute unpaid lunch break;
- Annual vacation is accrued at a rate of 3 weeks/year; if the HR Policy is amended to increase annual vacation, Amanda Abs will be eligible for the increase and it will be retroactive to April 9, 2018;
- Enrollment in the Health, Dental, Vision, Life Insurance and Disability Insurance Benefits under the SUMA Group Benefits Program are mandatory, on a cost-shared basis. A payroll deduction is made for Life Insurance and Long-Term Disability Premiums so that these benefits are non-taxable, if claimed;
- and
- Enrollment in the Municipal Employees' Pension Plan is mandatory. The employees' contribution rate is currently at 8.15% and is matched by the municipality; on July 1, 2018 the rate increases to 9.00%."

CARRIED

Resolution No.
2018-158

SARM - 2018 Traffic Count Program
Moved by: Councillor Langford

"That we authorize the Manager of Public Works to obtain quotes for the cost of a traffic counter and bring the information back to Council."

CARRIED

Reports of Administration

Resolution No.
2018-159

Accept Administration Report
Moved by: Councillor Langford

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Resolution No.
2018-160

Amend Resolution 2017-568 - Dale Osborne Snow Plow Club
Moved by: Councillor Jordison

"That we agree to amend Resolution No. 2017-568 regarding the Dale Osborne Snow Plow Club by removing "6 miles" and replacing with "3 miles"."

CARRIED

*KF
murray*

Resolution No.
2018-161

Communications

Moved by: Councillor Garbutt

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Thank You from Royal Canadian Legion - Veteran Advertisement
- b) Farm & Food Care Sask. - Membership
- c) SE College - Municipal Management Essentials Workshop
- d) Municipal Hail - Audited Consolidated Report
- e) Ministry of Agriculture - Land Transaction Report
- f) Community Planning - Boundary Alteration Buena Vista
- g) Community Planning - Certificate of Approval - Edgehill Development
- h) Robb Dowling Talbot - Development of SW Ptn. 34-19-21 W2
- i) Deer Valley Hamlet Board - Minutes of March 8, 2018 Meeting
- j) SCTPC - Minutes of February 22, 2018 Meeting
- k) Municipal Potash Tax Sharing Admin Board - Pense Potash Tax Sharing
- l) Miscellaneous."

CARRIED

Resolution No.
2018-162

Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters

Moved by: Councillor Richmond

"That we agree to move into closed session at 3:20 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session except CAO Monica Merkosky."

CARRIED

Closed Session

CAO Monica Merkosky left the Closed Session at 3:45 pm

Resolution No.
2018-163

Rise from Closed Session

Moved by: Councillor Langford

"That we agree to rise from the closed session and return to the open meeting at 3:51 pm"

CARRIED

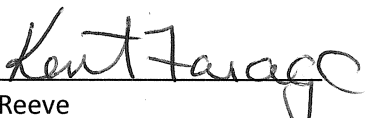
Resolution No.
2018-164

Adjournment

Moved by: Councillor Langford

"That we adjourn the meeting at 3:52 pm."

CARRIED



Reeve



Chief Administrative Officer