



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting January 9, 2020 - 01:00 PM

Call to Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, January 9, 2020 at 1:00 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago
Councillors: Jeremy Andrew, Glenda Schlosser, Cody Garbutt, John Langford, Cody Jordison
Chief Administrative Officer: Monica M. Merkosky
Director of Finance: Ryan Haresign
Director of Planning and Development: Luke Grazier
Assistant Administrator: Krystal Strong
Public Works Manager: Leighton Watts

Absent:

Councillor: Derek Neuls

Resolution No.
2020-001

Approval of Agenda

Moved by: Councillor Garbutt

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Councillor John Langford declared a conflict with respect to snow plow club agreements.

Resolution No.
2020-002

Public Works Reports

Moved by: Councillor Langford

"That we approve the Public Works Manager's report as presented."

CARRIED

Financial Reports

Resolution No.
2020-003

List of Accounts

Moved by: Councillor Langford

"That the list of accounts attached as "Schedule A" and forming a part of these minutes are hereby approved for payment."

CARRIED

Resolution No.
2020-004

Bank Reconciliation - November 30, 2019

Moved by: Councillor Andrew

"That the Bank Reconciliation for the month ending November 30, 2019 be accepted as presented."

CARRIED

Resolution No.
2020-005

Statement of Capital Purchases - November 30, 2019

Moved by: Councillor Langford

"That the Statement of Capital Purchases for the month ending November 30, 2019 be accepted as presented."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2020-006

Dev. App. #2019-043 - Smith - Farm Dwelling - NW 17-20-21-W2 - Div.#6

Moved by: Councillor Jordison

"That we approve Development Permit Application No. 2019 - 043 for an accessory farm dwelling on land legally described as: NW ¼ 17-20-21-W2, subject to:

1. The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by Saskatchewan Health Authority.

2. The onsite wastewater system must be installed in accordance with the Saskatchewan Onsite Wastewater Disposal Guide.
3. The Plumbing Regulations & The Private Sewage Works Regulations are adhered to.
4. In accordance with sub-clause 3.4.3(4)(a), from the Official Community Plan, the 'farm dwelling' is only permitted to be used accessory to the legitimate agriculture operation on NW ¼ 17-20-21-W2.
5. Prior to the construction of any new property access approach or modification to an existing approach, an application first must be submitted and approved by the RM of Lumsden No.189.
6. All utility companies shall be contacted to ensure facilities are not affected. Applicants are required to call Sask 1st Call if they are planning to dig or excavate.
7. Execution of a road development agreement between the applicant and the RM to upgrade approximately 1.6 kilometres of Range Road #2215 to a main farm access road standard, in accordance with the RM Road Servicing Agreement Policy. The required road upgrade will span the entire frontage of NW ¼ 17-20-21-W2 and extend southbound to the intersection of Range Road #2215 and Township Road #202.
8. Obtaining a building permit from the RM of Lumsden No. 189 after the road development agreement is executed by all parties." **CARRIED**

Adoption of Minutes

- Resolution No.** 2020-007 **December 12, 2019 - Regular Council Meeting**
Moved by: Councillor Schlosser
 "That the minutes of the December 12, 2019 Regular Meeting be approved, as circulated." **CARRIED**
- Resolution No.** 2020-008 **December 12, 2019 - Public Hearing - Bylaw No. 19-2019 - Zoning Bylaw Amendment**
Moved by: Councillor Garbutt
 "That the minutes of the December 12, 2019 Public Hearing for Bylaw No. 19-2019, being a Zoning Bylaw amendment, be approved, as circulated." **CARRIED**
- Resolution No.** 2020-009 **January 2, 2020 - Employee Committee Meeting**
Moved by: Councillor Langford
 "That the minutes of the January 2, 2020 Employee Committee meeting be approved, as circulated." **CARRIED**

Committee Reports

- Resolution No.** 2020-010 **Planning and Economic Development Committee Report**
Moved by: Councillor Langford
 "That we approve the Planning and Economic Development Committee report as presented by Chairperson Luke Grazier." **CARRIED**
- Resolution No.** 2020-011 **Regional Transportation Study**
Moved by: Councillor Jordison
 "That we agree with the recommendation of the Planning and Economic Development Committee and authorize administration to draft a letter to the Ministry of Highways and Infrastructure, requesting partnership in a comprehensive regional transportation study and design plans for specific locations around Highways 54, 11 and 20." **CARRIED**

Public Works Committee Report

- Resolution No.** 2020-012 **Analysis of Mulching Program**
Moved by: Councillor Andrew
 "That we authorize Administration of provide an analysis of the cost to operate the mulching program per mile, at the conclusion of the 2020 mulching season." **CARRIED**
- Resolution No.** 2020-013 **Regina Beach Lagoon Haul Road Rebuild Quote**
Moved by: Councillor Jordison
 "That we authorize MPE to prepare two quotes, where the scope of work is for a preliminary design and construction estimate to rebuild and pave, or rebuild and gravel, 1.5 miles of Lagoon Haul Road (2223), to heavy haul specifications." **CARRIED**

- Resolution No.** 2020-014 **New Building Canada Fund - Scope Change - Pense Grid**
Moved by: Councillor Garbutt

"That we approve to submit a scope change regarding the grant application for the Zehner Grid Project to include 7.5 miles of Pense Grid as per the attached report labeled "Schedule B"." **CARRIED**

Resolution No.
2020-015

Annual Weed Inspector Report
Moved by: Councillor Jordison

"That we accept the 2019 Annual Weed Inspector's Report as presented by John Langford." **CARRIED**

Resolution No.
2020-016

Haying Policy
Moved by: Councillor Jordison

"That, we agree to adopt the following Haying Policy:

Hay along the municipal right of way is available for free salvage by farmers and ranchers. An agreement between the Rural Municipality (RM) and the interested party must be in place before hay may be recovered.

Requirements:

- Landowners or lessees nearest/adjacent to the right-of-way have the first option to cut and bale the hay. Other interested parties may hay a right-of-way that is not adjacent to their property, with or without permission from the nearby landowner.
- An agreement with the RM must be executed by June 1st of each year.
- The hay must be cut by July 15th of each year (weather permitting), at a uniform height, leaving a neat appearance. The right-of-way must be cut in its entirety.
- Bales of hay must be placed no less than five metres away from the shoulder of the road.
- Bales must be removed by September 1st of each year.
- If an agreement is not executed the municipality will proceed with the mowing program.
- If the requirements of the agreement are not completed by the established dates, remedial costs will be at the lessee's expense." **CARRIED**

Employee Committee Meeting Report

Resolution No.
2020-017

2020 Public Works Salary Grid and Step Recommendations
Moved by: Councillor Jordison

"That we agree with the recommendation of the Employee Committee to increase to the 2019 Public Works Salary Grid by 1.67% for the year 2020; and
That we recommend the following 2020 step changes for Public Works Employees (assuming a position is available for those currently laid off):

Glass, Rodney	Seasonal Equipment Operator	Remains at Step 5
Schmidt, Kelly	Year Round Heavy Equipment Operator	Moves to Step 4 effective July 1, 2020
Cooper, Brian	Seasonal Heavy Equipment Operator	Remains at Step 5
Nicholson, David	Seasonal Heavy Equipment Operator	Remains at Step 5
Lovering, John	Seasonal Heavy Equipment Operator	Moves to Step 3 effective July 1, 2020
Haynes, Scott	Public Works Foreman	Moves to Step 5 effective July 1, 2020
Watts, Leighton	Public Works Manager	Moves to Step 10 effective May 1, 2020."

CARRIED

Unfinished Business

Resolution No.
2020-018

Deer Valley Utility Water System Assessment
Moved by: Councillor Schlosser

"That we agree to forward the Deer Valley Water Assessment information prepared by KGS and reviewed by MPE Engineering Ltd. to the Deer Valley Hamlet Board and Deer Valley Hamlet Utility Board." **CARRIED**

New Business

Resolution No.
2020-019

2020 Council Remuneration
Moved by: Councillor Jordison

"That, in accordance with Section 82 of *The Municipalities Act*, and in consideration of the Consumer Price Index (with the exception of the travel rate) we agree to fix the following remuneration rates for the 2020 year:

- \$257.00 per day for Councillors attending council and committee meetings,
- \$302.00 per day for the Reeve attending council and committee meetings,
- For all other meetings attended by the Reeve and Councillors on behalf of the municipality including "Special Ratepayer's Meetings" and other such meetings called by council from time to time and dealing with specific municipal programs the same rates shall apply; and



-That, the per diem be based on a meeting time period exceeding 3 hours and meetings of 3 hours in length or less be at a rate of (\$171.00) for Councillors and (\$217.00) for the Reeve; and
 -That, an hourly rate for Reeve and Councillors attending to divisional or office supervision be set at (\$40.00); and
 -That, a rate of \$0.50 (50 cents) per kilometer be designated for reimbursement of all travel necessary for attendance of the aforementioned meetings and supervision; and.
 -That, time spent travelling to/from a meeting, function, RM business, etc. is to be included when determining if the per diem rate is more or less than 3 hours; and
 That, rooms be reimbursed only when meetings require an overnight stay; and
 -That, meals be reimbursed, upon submission of receipts, when attending municipal business and when regular or special Council meetings when the meeting time exceeds 5 hours." **CARRIED**

Resolution No.
2020-020

Saskatchewan Lotteries - Community Grant Allocations
Moved by: Councillor Andrew

"That in consideration of the anticipated requests by adjacent communities and organizations for a share of our municipal population for funding under the Community Grant Program, we agree to allocate our population as follows for the 2020 year:

- Lumsden 1506
- Regina Beach 162
- Lumsden Beach 10
- Valley View 262."

CARRIED

Resolution No.
2020-021

Stars - 2020 Donation Request
Moved by: Councillor Jordison

"That we agree to contribute \$2.00 per capita for the 2020 year, to the STARS Helicopter Air Ambulance program to aid in life-saving transport and support to critically ill and injured patients." **CARRIED**

Resolution No.
2020-022

Nature Conservancy of Canada - 2020 Donation Request
Moved by: Councillor Jordison

"That we agree to donate \$500.00 to the Nature Conservancy Canada." **CARRIED**

Reports of Administration

Resolution No.
2020-023

Municipal Revenue Sharing - Declaration of Eligibility
Moved by: Councillor Langford

"The Council of the RM of Lumsden confirms the municipality meets the eligibility requirements to receive the Municipal Revenue Sharing Grant; and
 That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations." **CARRIED**

Resolution No.
2020-024

Council Update
Moved by: Councillor Jordison

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Appointments

Resolution No.
2020-025

2020 Appointments
Moved by: Councillor Langford

"That we agree to appoint the following members to the respective committees:

COMMITTEES	MEMBERS	TERM EXPIRY
Deputy Reeve Appointment	Cody Jordison	December 31, 2020
STANDING COMMITTEE		
Finance Committee	John Langford, Jeremy Andrew	December 31, 2020
Joint Administration & Fire Committee	Jeremy Andrew, Cody Garbutt	December 31, 2020
Public Works Committee	Cody Jordison, Cody Garbutt	December 31, 2020
Employee/Negotiation Committee	Glenda Schlosser, John Langford	December 31, 2020
Planning & Economic Development Committee	Cody Jordison, John Langford	December 31, 2020

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POUND KEEPER	Heartland Livestock	December 31, 2020
OTHER		
Weed Inspectors	John Langford, Krystal Strong	December 31, 2020
Deputy Weed Inspectors	Entire Council	December 31, 2020
Agricultural Councillor	Jeremy Andrew	December 31, 2020
Regina Regional Opportunities Commission	Kent Farago	December 31, 2020
Assessor	Monica Merkosky	December 31, 2020
Solicitor	Mike Morris (SARM)	December 31, 2020
Auditor	Dudley & Company LLP	December 31, 2020
Pest Control Officer	Tyler Paslawski, John Langford	December 31, 2020
WUQWATER	John Langford	December 31, 2020
Lumsden & District Heritage Home	Judy Wagner, Denise Reiter	December 31, 2020
Qu'Appelle South Weed Mgmt Area	John Langford	December 31, 2020
Building Inspectors	Professional Building Inspectors	Res# 2018-442 No Expiration Date by Agreement
Development Appeals Board	Ed Pelzer - 2 year term Eugene Froc - 2 year term Jim Atcheson-2 year term Lindsay Niedzielski-2 year term	December 31, 2021
Secretary		
Agricultural Committee	Danny Langmiaer Bill Gilmour Bruce Hipkin Ed Pelzer Mark Catley Gordon Kistner	December 31, 2020
SPECIAL COMMITTEES		
District Board of Revision	Rodney Luhnning	December 31, 2020
District Board of Revision-Member at Large	Jim Atcheson	December 31, 2020
District Board of Revision Secretary	Lindsay Niedzielski	December 31, 2020
RCMP Consultative Group	Kent Farago, Derek Neuls	December 31, 2020
Lumsden & District Rec. Board	Derek Neuls	December 31, 2020
Library Board Representative	Derek Neuls	December 31, 2020
Regional Library Board Representative	Derek Neuls	December 31, 2020
Upper Qu'Appelle Watershed Representative	Kent Farago	December 31, 2020
Pilot Butte Mutual Aid Area Emerg. Measures Control Committee	Cody Jordison, Jeremy Andrew	December 31, 2020
Trans Canada Trail Committee Representative	Cody Jordison	December 31, 2020
Regina Beach Relations Committee	John Langford, Cody Jordison	December 31, 2020

CARRIED

Resolution No.
2020-026

Communications

Moved by: Councillor Garbutt

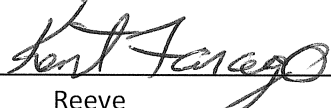
"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Ministry of Government Relations - Notice of Decision - SW-33-19-19-W2
- b. Lumsden and District Heritage Home - Board Meeting - November 25, 2019
- c. Miscellaneous."

CARRIED

Bylaws

- Resolution No.**
2020-027 **Bylaw No. 2020-01 - Council Procedures Bylaw - First Reading**
Moved by: Councillor Jordison
"That Bylaw No. 2020-01, being a Council Procedures Bylaw, be read a first time." **CARRIED**
- Resolution No.**
2020-028 **Bylaw No. 2020-01 - Council Procedures Bylaw - Second Reading**
Moved by: Councillor Langford
"That Bylaw No. 2020-01, being a Council Procedures Bylaw, be read a second time." **CARRIED**
- Resolution No.**
2020-029 **Bylaw No. 2020-01 - Council Procedures Bylaw - Given Three Readings**
Moved by: Councillor Garbutt
"That Bylaw No. 2020-01, being a Council Procedures Bylaw, be given three readings at this meeting." **CARRIED UNANIMOUSLY**
- Resolution No.**
2020-030 **Bylaw No. 2020-01 - Council Procedures Bylaw - Third Reading**
Moved by: Councillor Schlosser
"That Bylaw No. 2020-01, being a Council Procedures Bylaw, be read a third time, adopted, signed and sealed." **CARRIED**
- Resolution No.**
2020-031 **Closed Session**
Moved by: Councillor Andrew
"That we agree to move into Closed Session at 3:52 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**
- Resolution No.**
2020-032 **Rise from Closed Session**
Moved by: Councillor Langford
"That we agree to rise from the Closed Session and return to the open meeting at 4:39 pm." **CARRIED**
- Resolution No.**
2020-033 **Closed Session - LAFOIP S. 16(1)(b) Employee- Related Matters**
Moved by: Councillor Jordison
"That we agree to move into Closed Session at 5:00 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act*(LAFOIP S. 16(1)(b)), with staff to be excluded from the session with the exception of the Chief Administrative Officer." **CARRIED**
- Resolution No.**
2020-034 **Rise from Closed Session**
Moved by: Councillor Langford
"That we agree to rise from the Closed Session and return to the open meeting at 5:35 pm" **CARRIED**
- Resolution No.**
2020-035 **Extension of Time**
Moved by: Councillor Langford
"That, in accordance with Section 30 of the Council Procedures Bylaw No. 2020-01, we agree to extend the Council meeting beyond the commencement of the fifth (5th) hour." **CARRIED**
- Resolution No.**
2020-036 **Adjournment**
Moved by: Councillor Garbutt
"That we adjourn the meeting at 5:36 pm." **CARRIED**


Reeve


Chief Administrative Officer