



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting November 18, 2021 - 7:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting via electronic means (Zoom), on Thursday, November 18, 2021 at 7:01 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, Cody Garbutt, Derek Neuls, John Langford, Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Director of Finance: Ryan Haresign (Left at 7:08 pm)

Director of Planning and Development: Aimee Bryck (Left at 10:59 pm)

Assistant Administrator: Jacqueline Chouinard (Left at 9:43 pm)

Absent:

Councillor: Glenda Schlosser

Resolution No.
2021-534

Additions to Agenda

Moved by: Councillor Langford

"That we add the following items to the agenda:
List of Accounts - November 18, 2021 (Additional)
New Business - SARM Resolutions Committee."

CARRIED

Resolution No.
2021-535

Approval of Agenda

Moved by: Councillor Garbutt

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor Cody Jordison declared a conflict of interest regarding:
2022 Joint Administration Salary/Wage - Cost of Living Adjustment
Sick Time
Staff Christmas Gift and
Staff Christmas Party.

Resolution No.
2021-536

Public Works Reports

Moved by: Councillor Langford

"That we approve the Public Works report, as written."

CARRIED

Financial Reports

Resolution No.
2021-537

List of Accounts - November 18, 2021

Moved by: Councillor Langford

"That the list of accounts attached as Schedule "A" are hereby approved for payment."

CARRIED

Resolution No.
2021-538

Declaration of Eligibility - Municipal Revenue Sharing Grant

Moved by: Councillor Langford

"That the Council of the RM of Lumsden confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations." **CARRIED**

At 7:08, Ryan Haresign left for the remainder of the meeting.

Planning and Development Applications and Reports

Resolution No. 2021-539 **Subdivision Application #2021-065 (Dakine Home Builders Inc.), SE-06-19-20-W2M**
Moved by: Councillor Garbutt
"That we table the Subdivision Application #2021-065 pending further information." **CARRIED**

Resolution No. 2021-540 **Subdivision Application #2021-002 (Chobanik), SE-01-19-21-W2M**
Moved by: Councillor Neuls
"That we table Subdivision Application #2021-002 pending further information." **CARRIED**

Resolution No. 2021-541 **Subdivision Application #2021-067 (SCLS Holdings Ltd.), Parcel Z, Plan 102293007 Ext 0**
Moved by: Councillor Jordison
"That Council recommend approval of the proposed subdivision of land legally described as Parcel Z, Plan 102293007 Ext 0, subject to the following:
1. Amending the zoning bylaw to include 'Equestrian Centre' as a discretionary use in the Agriculture (A) District.
2. Cash in lieu of Municipal Reserve Land Dedication in the amount of \$900.00
3. Executing of a Servicing Agreement, including the payment of off-site fees in the amount of \$2,349.00.
4. All terms and conditions of the original Development Agreement remain in effect." **CARRIED**

Resolution No. 2021-542 **Subdivision Application #2021-068 (Blakley), SE-06-21-21-W2M**
Moved by: Councillor Jordison
"That we table Subdivision Application #2021-068 pending further information." **CARRIED**

Adoption of Minutes

Resolution No. 2021-543 **November 2, 2021 - Joint Administration Committee Meeting**
Moved by: Councillor Garbutt
"That the minutes of the November 2, 2021 - Joint Administration Committee Meeting be approved, as circulated." **CARRIED**

Resolution No. 2021-544 **November 4, 2021 - Regular Council Meeting**
Moved by: Councillor Langford
"That the minutes of the November 4, 2021 - Regular Council Meeting be approved, as circulated." **CARRIED**

Committee Reports

Resolution No. 2021-545 **Joint Administration Committee Meeting Report - Councillor Cody Garbutt**
Moved by: Councillor Langford
"That the Joint Administration Committee Meeting Report be accepted, as presented." **CARRIED**

Resolution No. 2021-546 **Review Lumsden Fire Protection District Bylaw**
Moved by: Councillor Jordison
"That we agree with the recommendation of the Joint Administration Committee to review the 2001 Bylaw (and 2013 amendment) that established the Lumsden Fire Protection District; the Joint Administration Committee will then meet again to review specifics including false alarms, fire fighting costs, etc." **CARRIED**

Resolution No. 2021-547 **Junior Planner Position**
Moved by: Councillor Garbutt
"That we agree with the recommendation of the Joint Administration Committee that Council accept the Director of Planning and Development's recommendation to change Jessica Russell's title to "Planner" with the understanding that the salary grid under which Ms. Russell was hired, remains the same; and further that we enter into a Professional Development Agreement with Ms. Russell as per Schedule "B". " **CARRIED**

Councillor Jordison declared a conflict of interest and left the meeting at 8:21 p.m. prior to any discussion on the matter.

Resolution No. 2021-548 **2022 Joint Administration Salary/Wage - Cost of Living Adjustment**
Moved by: Councillor Garbutt

"That we agree with the recommendation of the Joint Administration Committee that Council approve an increase to the 2021 salary grids of 3.50% as it relates to the 2022 salary/wages for staff who fall under the Joint Administration umbrella; noting that this figure is achieved annually by averaging a variety of Consumer Price Indexes."
CARRIED

Resolution No. 2021-549 **Sick Time**
Moved by: Councillor Garbutt

"That we agree with the recommendation of the Joint Administration Committee that Council approve an amendment to the Joint Administration's Human Resource Policy to reduce accrued sick banks from 20 days to 15 days as a result of the Short-Term Disability Waiting Period being reduced from 14 calendar days to 7 calendar days."
CARRIED

Councillor Jordison returned to the meeting at 8:31 p.m.

Resolution No. 2021-550 **2022 Joint Administration - Salary/Wage Steps**
Moved by: Councillor Garbutt

"That we agree with the recommendation of the Joint Administration Committee that Council approve the following Joint Administration employee 2022 steps:

Aimee Bryck	Director of Planning and Development	Step 10	Effective January 23, 2022	
Melissa Lenuik	Office Services Clerk (Acct 2)	Step 3	Effective May 29, 2022	
Alyssa Riemer	Office Services Clerk (Comm)	Step 10	Effective January 23, 2022	
Jessica Russell	Planner	Step 4	Effective May 1, 2022."	CARRIED

Resolution No. 2021-551 **CAO Mentoring**
Moved by: Councillor Garbutt

"That we agree with the recommendation of the Joint Administration Committee that administration research the possibility of providing a mentorship opportunity with relation to the Local Government Administration Program offered through the University of Regina."
CARRIED

New Business

Resolution No. 2021-552 **2022 Regular Meeting Schedule**
Moved by: Councillor Jordison

"That the Regular Meetings for the Council of the Rural Municipality of Lumsden No. 189 be set for the following 2022 dates with the first meeting of each month commencing at 1:00 p.m., and the second meeting commencing at 7:00 p.m.:

January 6 & 20
February 3 & 17
March 10 & 24
April 7 & 21
May 5 & 19
June 2 & 16
July 7 & 21
August 4 & 18
September 1 & 15
October 6 & 20
November 10 & 24
December 15."

CARRIED

Councillor Jordison declared a conflict of interest and left the meeting at 8:41 p.m. prior to any discussion on the matter.

Resolution No. 2021-553 **Staff Christmas Gift**
Moved by: Councillor Andrew

"That we approve Christmas gifts as follows:
- Joint Administration Staff - \$50.00 (matched by the Town of Lumsden)
- Public Works Staff - \$100.00."
CARRIED

Resolution No. 2021-554 **Staff Christmas Party**
Moved by: Councillor Langford

"That, in lieu of a Christmas party due to COVID-19 restrictions, we agree to give each employee \$50.00 to spend as they see fit."
CARRIED

Councillor Jordison returned to the meeting at 8:43 pm.



Resolution No.
2021-555

Policing Costs
Moved by: Councillor Jordison

"That we acknowledge the Town of Lumsden's letter and send our own letter to the Honourable Marco Mendicino to express concern that potential retroactive pay costs, resulting from the collective bargaining agreement between the Government of Canada and National Police Federation on behalf of RCMP members, will be downloaded onto municipalities; and further that the letter be copied to SARM and SUMA."

DEFEATED

Councillor Langford declared a conflict of interest and left the meeting at 8:55 p.m. prior to any discussion on the matter.

Resolution No.
2021-556

Snow Plow Club Agreements
Moved by: Councillor Neuls

"That we approve the following Snow Plow Club Agreements for the 2021-2022 season as reviewed by the Public Works Manager:

Div #	Snow Plow Club	Mileage	Operators
2	C.L.Elliott Snow Plow Club	1.8 miles	Clifford Elliott
2	Dale Osborne	3 miles	Dale Osborne."

CARRIED

Councillor Langford returned to the meeting at 9:01 p.m.

Resolution No.
2021-557

SARM Resolutions Committee
Moved by: Councillor Neuls

"That we submit a letter of support to the SARM Board of Directors for Councillor Cody Jordison to be considered as a member of SARM's Convention Resolutions Committee."

CARRIED

Reports of Administration

Resolution No.
2021-558

Council Update
Moved by: Councillor Langford

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Resolution No.
2021-559

Communications
Moved by: Councillor Garbutt

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Lumsden and District Heritage Home - September 20, 2021 Meeting
- b. APAS - Fall 2021 Update
- c. RCMP - Community Policing Report - July 1, 2021 to September 30, 2021
- d. WUQWATR - Program Update
- e. Miscellaneous."

CARRIED

At 9:43 p.m., Jacqueline Chouinard left for the remainder of the meeting.

Resolution No.
2021-560

Closed Session
Moved by: Councillor Neuls

"That we move into Closed Session at 9:43 p.m. for the purpose of discussing legal matters and strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

At 10:59 p.m., Aimee Bryck left for the remainder of the meeting.

At 11:00 p.m., Council left the Closed Session and returned to the open meeting.

Resolution No.
2021-561

Extended Meeting
Moved by: Councillor Langford

"That we extend the meeting past 11:00 p.m."

CARRIED

Resolution No.
2021-562

Fire Department Meeting
Moved by: Councillor Neuls

"That we schedule a Special Meeting on Thursday, December 2 at 7:00 p.m. to discuss Joint Fire Department matters."

CARRIED

Resolution No. **Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**
2021-563 **Moved by:** Councillor Andrew

"That we move into Closed Session at 11:03 p.m. for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)), with the Chief Administrative Officer to be included in the session."

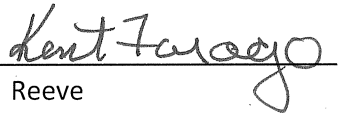
CARRIED

At 11:12 p.m., Council left the Closed Session and returned to the open meeting.

Resolution No. **Adjournment**
2021-564 **Moved by:** Councillor Andrew

"That we adjourn the meeting at 11:13 p.m."

CARRIED



Reeve



Chief Administrative Officer