

Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting December 15, 2022 - 1:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting in Council Chambers and via electronic means (Zoom), on Thursday, December 15, 2022 at 1:05 pm.

Present:

Deputy Reeve and Division 6 Councillor: Cody Jordison

Councillors:

Division 1: Jeremy Andrew (via Zoom)

Division 2: Glenda Schlosser

Division 4: Marlise Nordstrom

Division 5: John Langford

Chief Administrative Officer: Monica M. Merkosky

Assistant Administrators: Krystal Strong, Katherine Atkings (Both left at 3:50 pm)

Director of Finance: Ryan Haresign (Left at 1:26 pm)

Director of Planning and Development: Aimee Bryck (Left at 3:45 pm)

Public Works Manager: Leighton Watts (Left at 3:45 pm)

Invited Guest:

Sgt Kimberley Stewart - Southey RCMP Detachment

Absent:

Reeve: Kent Farago

Division 3 Councillor: Cody Garbutt

Resolution No. **Additions to Agenda**
2022-589 **Moved by:** Councillor Langford

"That we add the following items to the agenda under New Business and Accounts for Approval:

- 7.2 Memo on Alteration to Bylaw No. 2022-04

- 18.3, 18.4, 18.5, 18.6 Rescind 2nd/3rd Readings of Bylaw No. 2022-04 and re-read 2nd/3rd Readings of Bylaw No. 2022-04 as altered,

- 6.2 Additional List of Accounts."

CARRIED

Resolution No. **Approval of Agenda**
2022-590 **Moved by:** Councillor Langford

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor John Langford declared a conflict of interest with regards to item 6.3 List of Accounts, Weed Inspector expenses.

Councillor Cody Jordison declared a conflict of interest with items 14.1 and 14.2, Staff Christmas Party and Staff Christmas Gifts.

Resolution No. **Public Works Reports**
2022-591 **Moved by:** Councillor Nordstrom

"That we approve the Public Works report, as presented."

CARRIED

Financial Reports

Resolution No. **Education Property Taxes**
2022-592 **Moved by:** Councillor Andrew

"That we pay to the province, all outstanding education property taxes as of December 31, 2022, and assume that liability on the municipal tax roll." **CARRIED**

Resolution No. **List of Accounts - December 15, 2022**
2022-593 **Moved by:** Councillor Langford

"That the list of accounts, including the additional list of accounts, attached as Schedule "A" is approved for payment." **CARRIED**

Conflict Declared - Councillor Langford

Councillor John Langford declared a conflict of interest with respect to reimbursement of expenses in his capacity as Weed Inspector for the municipality. Councillor Langford abstained from discussion and voting on the matter and left the council chambers at 1:14 pm.

Resolution No. **List of Accounts - Conflict of Interest**
2022-594 **Moved by:** Councillor Schlosser

"That the list of accounts payable attached as Schedule "B" is approved for payment." **CARRIED**

Conflict - Returned to Chambers

At the conclusion of voting on the matter, Councillor Langford returned to the council chambers at 1:15 pm.

Resolution No. **Bank Reconciliation and Financial Statement - October 2022**
2022-595 **Moved by:** Councillor Langford

"That the Bank Reconciliation and Financial Statement for the period ending October 31, 2022, be accepted as presented." **CARRIED**

Delegation

Sgt. Kimberley Stewart - Southey RCMP (1:16 - 1:30 pm)

Sgt. Kimberley Stewart, Detachment Commander of the Southey RCMP attended via Zoom at Councillor Jeremy Andrew's request, to discuss the recent outbreak of Break and Enter offences being committed in the area of Highway #6, in Division No. 1, of the municipality.

Director of Finance, Ryan Haresign, left the meeting at 1:26 pm.

Planning and Development Applications and Reports

Resolution No. **2022 Planning & Development Annual Report**
2022-596 **Moved by:** Councillor Schlosser

"That the 2022 Planning & Development Annual Report be accepted as presented by Aimee Bryck." **CARRIED**

Development Application No. 2022-011 (Chandler Subdivision) and Alteration to Bylaw No. 2022-04

Adoption of Minutes

Resolution No. **November 24, 2022 - Regular Council Meeting**
2022-597 **Moved by:** Councillor Langford

"That the minutes of the November 24, 2022 - Regular Council Meeting be approved, as circulated." **CARRIED**

Resolution No. **December 5, 2022 - Employee Committee Meeting**
2022-598 **Moved by:** Councillor Langford

"That the minutes of the December 5, 2022 - Employee Committee Meeting be approved, as circulated." **CARRIED**

- Resolution No. 2022-599** **December 5, 2022 - Public Works Committee Meeting**
Moved by: Councillor Langford
- "That the minutes of the December 5, 2022 - Public Works Committee Meeting be approved, as circulated." **CARRIED**
- Committee Reports**
- Resolution No. 2022-600** **2022 WUQWATR Representative Report**
Moved by: Councillor Nordstrom
- "That the 2022 Wascana & Upper Qu'Appelle Watersheds Association Taking Responsibility (WUQWATR) Report be accepted as presented by Councillor Langford." **CARRIED**
- Resolution No. 2022-601** **Weed Inspector Annual Report**
Moved by: Councillor Schlosser
- "That the John Langford's Weed Inspector annual report be accepted as presented." **CARRIED**
- Resolution No. 2022-602** **Plant Health Officer Report - Clubroot**
Moved by: Councillor Andrew
- "That John Langford's Plant Health Officer report be accepted as presented." **CARRIED**
- Resolution No. 2022-603** **2023 Cost of Living Adjustment and Step Recommendations**
Moved by: Councillor Schlosser
- "That we agree with the recommendation of the Employee Committee and increase the 2022 Public Works Salary Grid by 5.0% for the year 2023; and
That we recommend the following 2023 step changes:
Rudolph, Kelsey - Heavy Equipment Operator - Moves to Step 5 effective Nov 12, 2023
Bohach, Chris - Heavy Equipment Operator - Moves to Step 4 effective Apr 16, 2023
Reimer, Keon - Heavy Equipment Operator - Moves to Step 2 effective Jun 11, 2023." **CARRIED**
- Resolution No. 2022-604** **Employee Committee Report - December 5, 2022**
Moved by: Councillor Andrew
- "That the Employee Committee Report be accepted as presented verbally by Councillor Langford." **CARRIED**
- Resolution No. 2022-605** **Snow Removal Policy**
Moved by: Councillor Nordstrom
- "That we agree with the recommendation of the Public Works Committee and authorize administration to draft a new Snow Removal Policy." **CARRIED**
- Resolution No. 2022-606** **Minerva Ridge Road - 2023 Maintenance**
Moved by: Councillor Schlosser
- "That we agree with the recommendation of the Public Works Committee and request the Finance Committee discuss budgeting for two applications of magnesium chloride on the one-mile section (west of grid 734) of Township Road 194 (the Minerva Ridge Road), due to the high volume of traffic on that portion of roadway." **CARRIED**
- Public Hearings**
- Resolution No. 2022-607** **2:00 pm - Bylaw No. 2022-13, Zoning Bylaw Amendment**
Moved by: Councillor Langford
- "That we recess the meeting at 2:00 pm for the purpose of holding a Public Hearing for Bylaw No. 2022-13." **CARRIED**
- Resolution No. 2022-608** **Reconvene Regular Meeting**
Moved by: Councillor Schlosser
- "That we agree to reconvene the meeting at 2:04 pm." **CARRIED**



Committee Reports Continued

Resolution No. **Permission to Carry Out Work on Municipal Roads**
2022-609 **Moved by:** Councillor Langford

"That we agree with the recommendation of the Public Works Committee and authorize administration to draft an agreement for Permission to Carry Out Work on Municipal Roads, subject to the following:

- That the sample agreement supplied by SARM be used as the template;
- That a map of the specific area be included in the agreement;
- That the agreement will apply to 'seasonal' roads only;
- That we include a clause that the agreement could be revoked at anytime; and
- That we request contractors supply a list of the equipment they would use."

CARRIED

Resolution No. **Wascana Creek at Seven Bridges Road - Armouring**
2022-610 **Moved by:** Councillor Schlosser

"That we agree with the recommendation of the Public Works Committee and move forward with the option of armouring the bank of the Wascana Creek to prevent erosion on Seven Bridges Road taking the following into consideration:

- Cost;
- Our engineer recommends this is the best method of protecting our infrastructure;
- The Water Security Agency prefers armouring the bank vs. realigning Wascana Creek; and
- That we pursue an easement with the adjacent landowner as access is required for this project."

CARRIED

Resolution No. **Road Conditions Interactive Mapping Options**
2022-611 **Moved by:** Councillor Langford

"That we authorize administration to prepare a resolution, to be submitted to the next SARM Convention, to support interactive municipal road mapping options."

CARRIED

Resolution No. **Hiring Contractors During Exigent Circumstances**
2022-612 **Moved by:** Councillor Langford

"That recommend the Public Works Committee discuss the details of a policy for the hiring of contractors during exigent circumstances and bring back a recommendation to Council."

CARRIED

Director of Planning & Development, Aimee Bryck left at 2:22 p.m.

Councillor Andrew left the meeting temporarily at 2:32 pm.

Resolution No. **Public Works Committee Report - December 5, 2022**
2022-613 **Moved by:** Councillor Langford

"That the Public Works Committee Report be accepted as presented verbally by Councillor Jordison."

CARRIED

Councillor Andrew returned to the meeting at 2:32 pm.

Council took a brief recess from 2:32 pm to 2:40 pm.

New Business

Resolution No. **Appoint Acting Reeve**
2022-614 **Moved by:** Councillor Jordison

"That we appoint Councillor Andrew as Acting Reeve for the portion of this meeting in which Deputy Reeve, Cody Jordison will declare a conflict and therefore, will not be present."

CARRIED

Conflict Declared - Councillor Jordison

Councillor Cody Jordison declared a conflict of interest with respect to agenda items 14.1 and 14.2, Staff Christmas Party and Staff Christmas Gift, as his spouse, Krystal Strong, is a member of the municipal staff. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 2:40 pm.

*CS
mmp*

Resolution No. 2022-615 Staff Christmas Gift
Moved by: Councillor Schlosser

"That we approve Christmas gifts as follows:
 - Joint Administration Staff - \$50.00 (matched by the Town of Lumsden)
 - Public Works Staff - \$100.00."

CARRIED

Resolution No. 2022-616 Staff Christmas Party
Moved by: Councillor Nordstrom

"That we agree to have a Christmas Party for Council and Staff on Saturday, January 21, 2023."

CARRIED

Conflict - Returned to Chambers

At the conclusion of voting on the matter, Councillor Jordison returned to the council chambers at 2:43 pm.

Resolution No. 2022-617 Closed Session
Moved by: Councillor Langford

"That we move into Closed Session at 2:44 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be included in the session."

CARRIED

At 3:04 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. 2022-618 Resignation of EMO Coordinator - G. Kerr
Moved by: Councillor Langford

"That we accept the resignation of Gerry Kerr as Emergency Measures Coordinator, with regret."

CARRIED

Resolution No. 2022-619 Joint EMO Option Referred to Joint Administration Committee
Moved by: Councillor Schlosser

"That we refer the discussion of a 'joint' Emergency Measures Organization option to the Joint Administration Committee for consideration."

CARRIED

Resolution No. 2022-620 2023 Council Remuneration
Moved by: Councillor Langford

"That, having given the required Public Notice, and in accordance with Section 82 of *The Municipalities Act*, and in consideration of the Consumer Price Index rates applied to staff salaries (with the exception of the travel rate), we agree to fix the following remuneration rates for 2023:

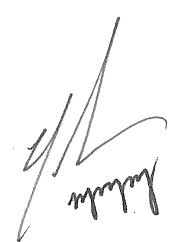
| | Councillor | Reeve |
|--|------------|--------|
| Council Meetings (regardless of meeting length) | \$291 | \$342 |
| Committee Meetings (1 hour or less, including travel time) | \$193 | \$247 |
| Committee Meetings (exceeding 1 hour, including travel time) | \$291 | \$342 |
| Ratepayer Meetings, etc. (regardless of meeting length) | \$291 | \$342 |
| Road Inspection, Attending at Office, etc. (per hour) | \$44 | \$44 |
| Meeting and Supervision Travel (per km) | \$0.53 | \$0.53 |

Hotel rooms will be reimbursed when meetings require an overnight stay (receipts are required).
 Meals will be reimbursed, as necessary, and when any meeting exceeds 5 hours (receipts are required)."

| | Yes | No | Abstained | Absent |
|-------------------|-----|----|-----------|--------|
| Name | | | | |
| Jeremy Andrew | ✓ | | | |
| Kent Farago | | | | ✓ |
| Cody Garbutt | | | | ✓ |
| Cody Jordison | ✓ | | | |
| John Langford | ✓ | | | |
| Marlise Nordstrom | ✓ | | | |
| Glenda Schlosser | ✓ | | | |

CARRIED UNANIMOUSLY

Resolution No. 2022-621 Regina District Association of Rural Municipalities - 2023 Membership
Moved by: Councillor Schlosser



"That we agree to purchase a 2023 membership with the Regina District Association of Rural Municipalities (RDARM); and
That we authorize Public Works Manager, Leighton Watts, to attend the January 2023 Roundtable Meeting."

CARRIED

Resolution No. 2022-622 **Snow Plow Club Agreements**
Moved by: Councillor Langford

"That we approve the following Snow Plow Club Agreements for the 2022-2023 season as reviewed by the Public Works Manager:

| Div # | Snow Plow Club | Mileage | Operators |
|-------|------------------------------|-------------|--|
| 2 | C.L.Elliott Snow Plow Club | 1.8 miles | Clifford Elliott |
| 5 | Kennell South Snow Plow Club | 22 miles | Trent Catley, Ken Small, Chris Deal, Dave Terlesky, Barry Hall |
| 1 | Dwayne Pearce | 0.125 miles | Dwayne Pearce |
| 2 | Dale Osborne | 3 miles | Dale Osborne." |

CARRIED

Reports of Administration

Resolution No. 2022-623 **Council Update**
Moved by: Councillor Nordstrom

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Resolution No. 2022-624 **Communications**
Moved by: Councillor Schlosser

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Deer Valley Hamlet Board - Meeting of Electors - November 23, 2022
- b. Deer Valley Hamlet Board - Minutes of December 7, 2022
- c. Loraas Disposal - Holiday Greetings
- d. HELP International Shelterbelt Tree Program - Order Form
- e. RM of Longlaketon No. 219 - Lumsden & Area Weed Management Area - Appointment
- f. SouthEast - Regional Library - Minutes October 29, 2022
- g. RCMP - Community Policing Report - Monthly Update
- h. Centralized Board of Revision Option - Annual Retainer
- i. SAMA - Merry Christmas - Contact and Resources for Administrators
- j. Miscellaneous."

CARRIED

Director of Planning and Development, Aimee Bryck, returned to the meeting at 3:29 pm.

Bylaws

Resolution No. 2022-625 **Bylaw No. 2022-13, Zoning Bylaw Amendment - 2nd Reading**
Moved by: Councillor Schlosser

"That Bylaw No. 2022-13, being a bylaw to amend the Zoning Bylaw, be read a second time." **CARRIED**

Resolution No. 2022-626 **Bylaw No. 2022-13, Zoning Bylaw Amendment - 3rd Reading**
Moved by: Councillor Langford

"That Bylaw No. 2022-13, being a bylaw to amend the Zoning Bylaw, be read a third time, adopted, signed and sealed." **CARRIED**

Resolution No. 2022-627 **Bylaw No. 2022-04 (Chandler Rezoning) - Rescind 2nd Reading**
Moved by: Councillor Andrew

"That we rescind resolution #2022-425, pertaining to the 2nd reading of Bylaw No. 2022-04 which occurred at our August 18, 2022 meeting." **CARRIED**

Handwritten signature/initials

Resolution No. 2022-628 **Bylaw No. 2022-04 (Chandler Rezoning) - Rescind Third Reading**
Moved by: Councillor Nordstrom
"That we rescind resolution #2022-426, pertaining to the 3rd reading of Bylaw No. 2022-04 which occurred at our August 18, 2022 meeting." **CARRIED**

Resolution No. 2022-629 **Bylaw 2022-04 (Chandler Rezoning) 2nd Reading, as Altered**
Moved by: Councillor Schlosser
"That Bylaw No.2022-04, being a bylaw to amend the Zoning Bylaw, be read a second time, as altered." **CARRIED**

Resolution No. 2022-630 **Bylaw 2022-04 (Chandler Rezoning) 3rd Reading, as Altered**
Moved by: Councillor Langford
"That Bylaw No. 2022-04, being a bylaw to amend the Zoning Bylaw, be read a third time as altered, and be adopted, signed, and sealed." **CARRIED**

Resolution No. 2022-631 **Request to Waive Advertising Requirements - Bylaw No. 2022-04**
Moved by: Councillor Andrew
"That we request the Minister of Government Relations waive the requirement to re-advertise Bylaw No. 2022-04, as altered, due to the minor nature of the alteration, as per section 211(2) of *The Planning and Development Act, 2007*." **CARRIED**

Director of Planning and Development, Aimee Bryck, left the meeting at 3:45 pm.

Public Works Manager, Leighton Watts, left the meeting at 3:45 pm.

Resolution No. 2022-632 **Closed Session**
Moved by: Councillor Langford
"That we move into Closed Session at 3:46 p.m. for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**

At 3:50 pm, Council left the Closed Session and returned to the open meeting.


Assistant Administrators Krystal Strong & Katherine Atkins left at 3:50 pm.

Resolution No. 2022-633 **Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**
Moved by: Councillor Langford
"That we move into Closed Session at 3:51 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be excluded from the session, with the exception of the CAO." **CARRIED**


At 3:58 pm, Council left the Closed Session and returned to the open meeting.

Resolution No. 2022-634 **Heavy Equipment Operator**
Moved by: Councillor Langford
"That we acknowledge the Chief Administrative Officer's hiring of Keon Reimer as a Full Time, Permanent, Heavy Equipment Operator, effective December 7, 2022, with a probationary period of 13 weeks; and
That we approve a wage at Step 1 of the 2022 Public Works Salary Grid, being \$24.04/hr." **CARRIED**

Resolution No. 2022-635 **Adjournment**
Moved by: Councillor Nordstrom
"That we adjourn the meeting at 4:11 pm." **CARRIED**



Deputy Reeve



Chief Administrative Officer