



Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting November 23, 2023 - 7:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting at the Due Drop In (in Lumsden) and via electronic means (Zoom), on Thursday, November 23, 2023 at 7:00 pm.

Present:

Reeve: Kent Farago

Councillors:

Division 1: Steve Eckel

Division 2: Glenda Schlosser (arrived at 7:04 pm)

Division 3: Cody Garbutt

Division 4: Marlise Nordstrom

Division 6: Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Director of Finance: Ryan Haresign (via Zoom, attended from 7:00 pm - 7:48 pm)

Director of Planning and Development: Aimee Bryck (via Zoom, attended from 7:00 pm - 8:14 pm)

Youth Member: Jocelyn Young (attended from 7:00 pm - 10:03 pm)

Absent:

Division 5 Councillor: John Langford

Assistant Administrator: Krystal Strong

Resolution No.
2023-523

Approval of Agenda

Moved by: Councillor Division No. 4 Nordstrom

"That we approve the agenda as presented."

CARRIED

Declaration of Conflict of Interest

Councillor Cody Jordison declared a conflict of interest with respect to items 10.2.2, 10.2.3, 10.2.4 and 10.2.5 under Committee Reports; specifically, 'Human Resources Policy - Sick Leave Amendment', '2024 Joint Administration - Cost of Living Adjustment', '2024 Joint Administration - Salary/Wage Steps', 'Assistant Administrator'. Councillor Jordison's spouse, Krystal Strong, is a member of the staff.

Councillor Glenda Schlosser declared a conflict of interest with respect to items 11.1, 18.1 and 18.2 on today's agenda, being the 'Public Hearing' and '2nd and 3rd readings of Bylaw No. 2023-16 - Official Community Plan Amendment for RM 189 West Sector Plan'. Councillor Schlosser indicated that the conflict of interest pertains to Councillor Schlosser renting farmland located within the West Sector Plan area.

Resolution No.
2023-524

Public Works Reports

Moved by: Councillor Division No. 6 Jordison

"That we approve the Public Works report, as presented."

CARRIED

Financial Reports

Resolution No. 2023-525 **Bank Reconciliation and Financial Statement**
Moved by: Councillor Division No. 4 Nordstrom
"That the Bank Reconciliation and Financial Statement for the period ending October 31, 2023, be accepted as presented." **CARRIED**

Resolution No. 2023-526 **Accounts for Approval**
Moved by: Councillor Division No. 6 Jordison
"That the list of accounts attached as Schedule "A", is approved for payment." **CARRIED**

Director of Finance Ryan Haresign, left for the remainder of the meeting at 7:48 pm.

Adoption of Minutes

Resolution No. 2023-527 **October 16, 2023 - Deer Valley Organized Hamlet - Regular Board Meeting**
Moved by: Councillor Division No. 6 Jordison
"That the minutes of the October 16, 2023 - DVOH Regular Board Meeting be approved, as circulated." **CARRIED**

Resolution No. 2023-528 **October 17, 2023 - Deer Valley Organized Hamlet - Annual General Meeting**
Moved by: Councillor Division No. 2 Schlosser
"That the minutes of the October 17, 2023, Deer Valley Organized Hamlet Annual General Meeting be approved, as circulated." **CARRIED**

Resolution No. 2023-529 **November 1, 2023 - Joint Administration Committee Meeting**
Moved by: Councillor Division No. 3 Garbutt
"That the minutes of the November 1, 2023, Joint Administration Committee Meeting be approved, as circulated." **CARRIED**

Resolution No. 2023-530 **November 2, 2023 - Regular Council Meeting**
Moved by: Councillor Division No. 6 Jordison
"That the minutes of the November 2, 2023, Regular Council Meeting be approved, as circulated." **CARRIED**

Resolution No. 2023-531 **November 2, 2023 - Regina Beach Relations Committee Meeting**
Moved by: Councillor Division No. 3 Garbutt
"That the notes of the November 2, 2023, Regina Beach Relations Committee Meeting be approved, as circulated." **CARRIED**

Resolution No. 2023-532 **Public Hearings**
Moved by: Councillor Division No. 4 Nordstrom
"That we recess the meeting at 7:52 pm for the purpose of preparing for an 8:00 pm Public Hearing for Bylaw No. 2023-16 regarding the RM 189 West Sector Plan." **CARRIED**

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with respect to Bylaw No. 2023-16, the Official Community Plan Amendment for the RM189 West Sector Plan, as she rents farmland within the West Sector Plan area. Councillor Schlosser abstained from discussion on the matter and left the council chambers at 7:55 pm.

Reconvene

The meeting was reconvened at 8:05 pm.

Conflict - Returned to Chambers

At the conclusion of the Public Hearing for Bylaw No. 2023-16, Councillor Glenda Schlosser returned to the council chambers at 8:05 pm.

Committee Reports

- Resolution No. 2023-533** **Deer Valley Organized Hamlet Report - Councillor Schlosser**
Moved by: Councillor Division No. 6 Jordison
- "That the Deer Valley Organized Hamlet Report be accepted as presented verbally by Councillor Schlosser." **CARRIED**
- Resolution No. 2023-534** **Deer Valley Water & Sewer - Utility Parcel**
Moved by: Councillor Division No. 6 Jordison
- "That we agree with the recommendation of the Deer Valley Water & Sewer Public Utility Board and authorize the purchase of a 10M wide strip of land from the rear of Lots 19 and 20, Block 1, Plan 01RA14458, in order to establish access to sewer infrastructure located on the Deer Valley Golf Course." **CARRIED**
- Director of Planning and Development Aimee Bryck left for the remainder of the meeting at 8:14 pm.**
- Resolution No. 2023-535** **Joint Administration Committee Report - Councillor Garbutt**
Moved by: Councillor Division No. 2 Schlosser
- "That the Joint Administration Committee Report be accepted as presented verbally by Councillor Garbutt." **CARRIED**
- Resolution No. 2023-536** **Fire Department - 5-Year Capital Plan**
Moved by: Councillor Division No. 2 Schlosser
- "That we agree with the recommendation of the Joint Administration Committee and approve the Fire Department's 5-Year Capital Plan as per Schedule "B"." **CARRIED**
- Conflict Declared**
- Councillor Cody Jordison declared a conflict of interest with respect to items 10.2.2, 10.2.3, 10.2.4 and 10.2.5 under Committee Reports; specifically, 'Human Resources Policy - Sick Leave Amendment', '2024 Joint Administration - Cost of Living Adjustment', '2024 Joint Administration - Salary/Wage Steps', 'Assistant Administrator'. Councillor Jordison's spouse, Krystal Strong, is a member of the staff. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 8:45 pm.*
- Resolution No. 2023-537** **Human Resource Policy - Sick Leave Amendment**
Moved by: Councillor Division No. 4 Nordstrom
- "That we agree with the recommendation of the Joint Administration Committee and approve of an amendment to the Joint Administration Human Resource Policy by adding the following sentence to the 'Medical Certificate of Sick Leave' clause: *The Chief Administrative Officer has the authority to waive the medical certificate requirement in extenuating circumstances.*" **CARRIED**
- Resolution No. 2023-538** **2024 Joint Administration - Cost of Living Adjustment**
Moved by: Councillor Division No. 3 Garbutt
- "That we agree with the recommendation of the Joint Administration Committee to increase the 2023 salary grids of 3.375% as it relates to the 2024 salary/wages for staff who fall under the Joint Administration umbrella." **CARRIED**
- Resolution No. 2023-539** **2024 Joint Administration - Wage Steps**
Moved by: Councillor Division No. 2 Schlosser
- "That we agree with the recommendation of the Joint Administration Committee and approve of the following employee steps for 2024:
Crystal Lovelace (Accounting 1) Step 4 Effective September 1, 2024
Kristy Kurtz (Accounting 1) Step 5 Effective January 7, 2024
Kristy Kurtz (Accounting 2) Step 3 Effective March 17, 2024." **CARRIED**
- Resolution No. 2023-540** **Assistant Administrator**
Moved by: Councillor Division No. 4 Nordstrom
- "That we agree with the recommendation of the Joint Administration Committee and approve of a position title change from 'Assistant Administrator' to 'Assistant Chief Administrative Officer'." **CARRIED**

Conflict - Returned to Chambers

At the conclusion of voting on the matters, Councillor Cody Jordison returned to the council chambers at 8:53 pm.

Unfinished Business

Resolution No. 2023-541 **Snow Plow Club Agreements**
Moved by: Councillor Division No. 2 Schlosser

"That we approve the following Snow Plow Club Agreements for the 2023-2024 season as reviewed by the Public Works Manager and Divisional Councillors:

Div #	Snow Plow Club	Mileage	Operators
2	C.L.Elliott Snow Plow Club	1.8 miles	Clifford Elliott
5	Craven South Snow Plow Club	7.85 miles	John Langford, Shawn Hansen,
1	Dwayne Pearce Snow Plow Club	0.125 miles	Dwayne Pearce
5	Colina Snow Plow Club	2.5 miles	Ken Christoph, Rod Waggoner,
2	Dale Osborne Snow Plow Club	3 miles	Dale Osborne
5 & 2	Kennell South Snow Plow Club	22 miles	Dave Terlesky, Barry Hall, Trent Catley, Chris Deal, Ken Small."

CARRIED

Reports of Administration

Resolution No. 2023-542 **Council Update**
Moved by: Councillor Division No. 4 Nordstrom

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Appointments

Resolution No. 2023-543 **PBI Building Officials Appointments 2024**
Moved by: Councillor Division No. 6 Jordison

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the RM of Lumsden No. 189 hereby resolves to confirm Certificate of Appointment for the following Licensed Building Officials:

NAME	LICENSE HELD	LICENSE NO.
Douglas Mulhall	Class 3, Licensed Building Official, SK	BOL001
Virginia Shepley	Class 3, Licensed Building Official, SK	BOL517
Bobby Baker	R-Class 3, Licensed Building Official, SK	BOL552/701
Amanda Kaufmann	Class 2, Licensed Building Official, SK	BOL405
Joshua Nitz	R-Class 2, Licensed Building Official, SK	BOL785/804
Walter Schroeder	Class 1, Licensed Building Official, SK	BOL488
David Kindred	Class 1, Licensed Building Official, SK	BOL514
John Dulle	Class 1, Licensed Building Official, SK	BOL789."

CARRIED

Communications

Resolution No. **Reschedule Regular Council Meeting**
2023-544 **Moved by:** Councillor Division No. 6 Jordison

"That we agree to reschedule the January 4, 2024, Regular Council Meeting to January 3, 2024, to accommodate Council and staff attending the Regina District Association of Rural Municipalities (RDARM) AGM on January 4 and 5, 2024." **CARRIED**

Resolution No. **Regina District Association of Rural Municipalities (RDARM) - AGM**
2023-545 **Moved by:** Councillor Division No. 3 Garbutt

"That we authorize Councillors Nordstrom and Schlosser, Reeve Farago and administration to attend the RDARM Annual General Meeting on January 4 and 5, 2024, in Regina, with expenses to be reimbursed by the municipality." **CARRIED**

Resolution No. **Communications**
2023-546 **Moved by:** Councillor Division No. 6 Jordison

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Government of SK - ICIP - Low Level Crossing, Additional Consultation
- b. Regina District Association of Rural Municipalities - AGM January 4-5, 2024, Regina
- c. Lumsden and District Heritage Home - November 2023 Newsletter
- d. Lumsden RCMP - Community Policing Report, September 2023
- e. Lumsden Legion - Banner Program, Thank You
- f. APAS- AGM December 5-6, 2023, Regina
- g. SGI - Certificate of Safety Fitness
- h. Lumsden & District Heritage Home - Looking Forward Project."

CARRIED

Bylaws

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with respect to items 18.1 and 18.2 on today's agenda, being the 2nd and 3rd readings of Bylaw No. 2023-16 - Official Community Plan Amendment for RM189 West Sector Plan. Councillor Schlosser indicated that the conflict of interest pertains to Councillor Schlosser renting farm land located within the West Sector Plan area. Councillor Schlosser abstained from discussion and voting on the matter and left the council chambers at 9:37 pm.

Resolution No. **Bylaw No. 2023-16 Official Community Plan Amendment - RM 189 West Sector Plan -**
2023-547 **2nd Reading**
Moved by: Councillor Division No. 6 Jordison

"That Bylaw No. 2023-16, being a bylaw to amend the Official Community Plan to include the RM 189 West Sector Plan, be read a second time."

A recorded vote was requested.

Name	Yes	No	Abstained	Absent
Steve Eckel		✓		
Kent Farago	✓			
Cody Garbutt		✓		
Cody Jordison	✓			
John Langford				✓
Marlise Nordstrom	✓			
Glenda Schlosser				✓

CARRIED

Resolution No. **Bylaw No. 2023-16 - Official Community Plan Amendment - RM 189 West Sector Plan -**
2023-548 **3rd Reading**
Moved by: Councillor Division No. 4 Nordstrom

"That Bylaw No. 2023-16, being a bylaw to amend the Official Community Plan to include the RM 189 West Sector Plan, be read a third time, adopted, signed, and sealed."

A recorded vote was requested.

Name	Yes	No	Abstained	Absent
Steve Eckel		✓		
Kent Farago	✓			
Cody Garbutt		✓		
Cody Jordison	✓			
John Langford				✓
Marlise Nordstrom	✓			
Glenda Schlosser				✓

CARRIED

Conflict - Returned to Chambers

At the conclusion of voting on the matter, Councillor Glenda Schlosser returned to the council chambers at 9:43 pm.

Youth Member, Jocelyn Young, left for the remainder of the meeting at 10:03 pm.

Resolution No.
2023-549

Closed Session

Moved by: Councillor Division No. 4 Nordstrom

"That we move into Closed Session at 10:03 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Rise from Closed Session

At 10:18 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.
2023-550

Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

Moved by: Councillor Division No. 4 Nordstrom

"That we move into Closed Session at 10:19 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with staff to be included in the session."

CARRIED

Councillor Jordison left for the remainder of the meeting at 10:21 pm.

Rise from Closed Session

At 10:51 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.
2023-551

Office Services Clerk - Accounts Receivable

Moved by: Councillor Division No. 4 Nordstrom

"That, having eliminated an Assistant Administrator position and created an Office Services Clerk - Accounts Receivable (OSC-AR) position, we acknowledge the Chief Administrative Officer's promotion of Denine Neufeld into the new OSC-AR position, effective November 26, 2023 with a wage at Step 8 of the 2023 Joint Administration Wage Grid, being \$27.29."

CARRIED

Resolution No.
2023-552

Adjournment

Moved by: Councillor Division No. 4 Nordstrom

"That we adjourn the meeting at 10:52 pm."

CARRIED

Reeve

Chief Administrative Officer