



Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting December 14, 2023 - 1:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting at the Due Drop In (in Lumsden) and via electronic means (Zoom), on Thursday, December 14, 2023 at 1:00 pm.

Present:

Reeve: Kent Farago

Councillors:

Division 1: Steve Eckel (attended from 1:00 pm - 3:02 pm)

Division 2: Glenda Schlosser

Division 3: Cody Garbutt

Division 4: Marlise Nordstrom

Division 5: John Langford

Division 6: Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong (via Zoom, attended from 1:00 pm - 4:00 pm)

Director of Finance: Ryan Haresign (attended from 1:00 pm - 1:53 pm)

Director of Planning and Development: Aimee Bryck (attended from 1:00 pm - 1:53 pm)

Absent:

Public Works Manager: Leighton Watts

Resolution No.
2023-553

Additions to Agenda

Moved by: Councillor Division No. 5 Langford

"That we agree to add the following items to the agenda under Accounts for Approval and New Business:

- Additional List of Accounts

- Tax Enforcement - Proceed to Acquire Titles

- Town of Lumsden Utility Arrears Transfer- Lot 17, Block 1, Plan 102007190."

CARRIED

Resolution No.
2023-554

Approval of Agenda

Moved by: Councillor Division No. 4 Nordstrom

"That we approve the agenda as amended."

CARRIED

Resolution No.
2023-555

Amend Agenda

Moved by: Councillor Division No. 5 Langford

"That we agree to amend the agenda to include a group delegation regarding a proposed addictions treatment facility in the RM of Lumsden."

CARRIED

Delegation 1:02 pm - 1:18 pm

Minister Tim McLeod, MLA Blaine McLeod, Acting Assistant Deputy Minister of Health Brad Havervold, Chief of Staff for the Minister of Mental Health and Addictions Elias Nelson, and Town of Lumsden Mayor Bryan Matheson, appeared before Council to discuss a proposal for an addictions treatment centre in the RM of Lumsden.

Declaration of Conflict of Interest

Councillor Glenda Schlosser declared a conflict of interest with respect to items 7.2 and 20 on today's agenda, being an invoice from 'Big Rock Trucking Ltd.', the conflict of interest was declared because Councillor Schlosser is an owner of Big Rock Trucking Ltd. Discussions in Closed Session, item 20, are related to QBG 1157 of 2019; legal action against Norman Colhoun and Laura Colhoun, owners of Skynorth Sand & Gravel. The conflict of interest pertains to potential business dealings Councillor Schlosser's company, Last Mountain Concrete Products Ltd., may have with Skynorth Sand & Gravel.

Councillor John Langford declared a conflict of interest, after the fact, with respect to resolution #2023-526 in the November 23, 2023, minutes, a meeting in which Councillor Langford was not in attendance. The resolution was specific to a payment he received for expenses related to weed inspections for 2023.

Financial Reports

Resolution No. **Buy Out Education Property Taxes**
2023-556 **Moved by:** Councillor Division No. 6 Jordison

"That we pay to the province, all outstanding education property taxes as of December 31, 2023, and assume that liability on the municipal tax roll." **CARRIED**

Resolution No. **Grader Attachment Purchases**
2023-557 **Moved by:** Councillor Division No. 6 Jordison

"That we agree to table the grader attachment purchases until the next meeting for administration to provide a summary list of the attachments, date of purchase and current condition." **CARRIED**

Accounts for Approval

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with respect to a payment to Big Rock Trucking Ltd, as she is an owner. Councillor Schlosser abstained from discussion and voting on the matter and left the council chambers at 1:32 pm.

Resolution No. **Big Rock Trucking Ltd. - Invoice**
2023-558 **Moved by:** Councillor Eckel

"That Invoice 6095 from Big Rock Trucking Ltd. in the amount of \$64,464.76 be approved for payment." **CARRIED**

Conflict - Returned to Chambers

At the conclusion of voting on the matter, Councillor Glenda Schlosser returned to the council chambers at 1:33 pm

Resolution No. **List of Accounts**
2023-559 **Moved by:** Councillor Division No. 5 Langford

"That the list of accounts attached as Schedule "A" is approved for payment." **CARRIED**

Planning and Development Applications and Reports

Resolution No. **Development Application No. 2023-032 - Proposed Farm Dwelling - SW 6-20-22-
2023-560 W2M**
Moved by: Councillor Division No. 6 Jordison

"That we approve Development Application # 2023-032, for a farm dwelling on the land legally described as SW 6-20-22-W2M, subject to:

1. The development shall comply with the applicable standards and regulations of the RM of Lumsden Zoning Bylaw.
 2. Prior to any additional development not included in this permit or increase in the intensity of the use, discretionary use approval must be obtained from the RM of Lumsden No. 189.
 3. Any new construction or structural renovations of buildings shall not be undertaken without a valid building permit."
- CARRIED**



Resolution No. **Development Application - No. 2023-033 - Proposed Home-Based Business - NW**
2023-561 **3-20-19-W2M**
Moved by: Councillor Division No. 4 Nordstrom

"That we approve Development Application # 2023-033, for a home-based business on the land legally described as NW 03-20-19-W2M, subject to the following:

1. That the site shall be developed in accordance with the submitted site plan and that the intended use for the home-based business (tree farm) remain accessory to the farm operation.
2. Prior to any additional development not included in this permit or an increase in the intensity of use, further discretionary use approval must first be obtained from the RM of Lumsden No. 189.
3. This permit is subject to the standards and requirements of Provincial Regulations, and all other applicable bylaws and regulations.
4. Any construction or structural renovations of buildings shall not be undertaken without a valid building permit.
5. A maximum of 10 vehicle trips per week shall be permitted to the site for customer pick-ups."

CARRIED

Resolution No. **Development Application - 2023-035 - Proposed Subdivision - SE 7-19-21-W2M**
2023-562 **Moved by:** Councillor Division No. 2 Schlosser

"That we recommend approval of the proposed subdivision of land legally described as SE 7-19-21- W2M Ext 107, subject to the following:

1. Rezoning proposed Parcel C to the CR1 Zoning District.
2. Entering into a Servicing Agreement including the payment of the West Sector fees of \$1,243.00 per hectare ($\$1,243.00 \times 4.03 \text{ ha} = \$5,009.29$) as per Development Levy Bylaw No. 11-2016.
3. Providing cash in lieu of municipal reserve land in the amount of \$7,657.00.
4. Prior to the construction of any new buildings or structures on the parcel, a Development Permit and Building Permit shall be submitted to and approved by the RM.
5. Prior to the construction of any new approaches to the access the subject land, a Property Access Approach Application shall be submitted to and approved by the RM."

CARRIED

Resolution No. **Autumn Ridge Estates - Letter of Credit Reduction**
2023-563 **Moved by:** Councillor Division No. 2 Schlosser

"That we agree to reduce the Letter of Credit for Development Application No. 2021-065 (Autumn Ridge Estates, SE 6-19-20-W2) by 50% from \$105,725 to \$52,862."

CARRIED

Adoption of Minutes

Resolution No. **November 13, 2023 - Organized Hamlet of Deer Valley Board Meeting**
2023-564 **Moved by:** Councillor Division No. 2 Schlosser

"That the minutes of the November 13, 2023 - Organized Hamlet of Deer Valley Board Meeting be approved, as circulated."

CARRIED

Resolution No. **November 23, 2023 - Regular Council Meeting**
2023-565 **Moved by:** Councillor Division No. 6 Jordison

"That the minutes of the November 23, 2023 - Regular Council Meeting be approved, as circulated."

CARRIED

Resolution No. **November 23, 2023 - Bylaw No. 2023-16 Public Hearing Meeting Minutes**
2023-566 **Moved by:** Councillor Division No. 4 Nordstrom

"That the minutes of the November 23, 2023 - Bylaw No. 2023-16 Public Hearing Meeting Minutes be approved, as circulated."

CARRIED

Resolution No. **November 27, 2023 - Joint Administration Committee Meeting**
2023-567 **Moved by:** Councillor Division No. 3 Garbutt

"That the minutes of the November 27, 2023 - Joint Administration Committee Meeting be approved, as circulated."

CARRIED



Director of Finance Ryan Haresign and Director of Planning and Development Aimee Bryck, left for the remainder of the meeting at 1:53 pm.

Resolution No. **December 5, 2023 - Employee Committee Meeting**
2023-568 **Moved by:** Councillor Division No. 5 Langford

"That the minutes of the December 5, 2023 - Employee Committee Meeting be approved, as circulated." **CARRIED**

Committee Reports

Resolution No. **Joint Administration Committee Meeting Report**
2023-569 **Moved by:** Councillor Division No. 2 Schlosser

"That the Joint Administration Committee Report be accepted as presented verbally by Councillor Garbutt." **CARRIED**

Resolution No. **Emergency Management Organization**
2023-570 **Moved by:** Councillor Division No. 3 Garbutt

Rescind Res 2023-570
with Res No.
2024-010

"That we agree with the recommendation of the Joint Administration Committee to appoint the following persons to act as Emergency Management Officials:
District Emergency Coordinator: Nancy Cherney
Deputy District Emergency Coordinators: Luke Sitter and Ryan Norton." **CARRIED**

Resolution No. **Employee Committee Meeting Report**
2023-571 **Moved by:** Councillor Division No. 4 Nordstrom

"That the Employee Committee Report be accepted as presented by Councillor Langford." **CARRIED**

Resolution No. **2024 Cost of Living Adjustment and Step Recommendations**
2023-572 **Moved by:** Councillor Division No. 5 Langford

"That we agree with the recommendation of the Employee Committee to increase 2023 Public Works Salary Grids by 3.375% for the year 2024; and
That we recommend the following 2024 step changes:
Cole Regush - Seasonal Equipment Operator - Step 3 effective April 28, 2024
Tim Keirl - Seasonal Equipment Operator - Step 4 effective March 31, 2024
John Belay - Heavy Equipment Operator - Step 5 effective June 9, 2024
Keon Reimer - Heavy Equipment Operator - Step 3 effective June 9, 2024." **CARRIED**

New Business

Council took a brief recess from 2:03 pm to 2:08 pm.

Resolution No. **2024 Council Remuneration**
2023-573 **Moved by:** Councillor Division No. 5 Langford

"That, having given the required Public Notice, and in accordance with Section 82 of *The Municipalities Act*, and in consideration of the Consumer Price Index rates applied to staff wages (with the exception of the travel rate), we agree to fix the following remuneration rates for 2024:

	Councillor	Reeve
Council Meetings (regardless of meeting length)	\$301	\$354
Committee Meetings (1 hour or less, including travel time)	\$200	\$255
Committee Meetings (exceeding 1 hour, including travel time)	\$301	\$354
Non-Committee Member attending Committee Meetings		
*same as committee member		
Ratepayer Meetings, etc. (regardless of meeting length)	\$301	\$354
Road Inspection, Attending Office, Meeting Prep, etc. (per hour)	\$45	\$45

That, all Council members, employees and appointees of the municipality who are authorized to travel to attend municipal business, shall be reimbursed for expenses in accordance with the Saskatchewan Public Service Commission approved travel rate.
Hotel rooms will be reimbursed when meetings require an overnight stay (receipts are required). Meals will be reimbursed, as necessary, and when any meeting exceeds 5 hours (receipts are required)." **DEFEATED**

Resolution No. 2024 Council Remuneration
2023-574 **Moved by:** Councillor Division No. 6 Jordison

"That, having given the required Public Notice, and in accordance with Section 82 of *The Municipalities Act*, and in consideration of the Consumer Price Index rates applied to staff wages (with the exception of the travel rate), we agree to fix the following remuneration rates for 2024:

	Councillor	Reeve
Council Meetings (regardless of meeting length)	\$301	\$354
Committee Meetings (1 hour or less, including travel time)	\$200	\$255
Committee Meetings (exceeding 1 hour, including travel time)	\$301	\$354
Ratepayer Meetings, etc. (regardless of meeting length)	\$301	\$354
Road Inspection, Attending Office, Meeting Prep, etc. (per hour)	\$45	\$45
Non-Committee Member attending Committee Meetings	\$45 per hour.	

That, all Council members, employees and appointees of the municipality who are authorized to travel to attend municipal business, shall be reimbursed for expenses in accordance with the Saskatchewan Public Service Commission approved travel rate.

Hotel rooms will be reimbursed when meetings require an overnight stay (receipts are required). Meals will be reimbursed, as necessary, and when any meeting exceeds 5 hours (receipts are required)." **CARRIED**

Resolution No. Representative Remuneration - Heritage Home Board
2023-575 **Moved by:** Councillor Division No. 6 Jordison

"That we establish remuneration for our appointed representatives on the Lumsden & District Heritage Home Board as follows:

- For the year 2024, \$135 per meeting attended;
- Going forward, remuneration will be adjusted annually by applying a cost of living percentage equal to the rate given to municipal employees; and
- Mileage will be reimbursed at the rate established for members of Council for the current year, upon submission of an expense form." **CARRIED**

Resolution No. Regina District Association of Rural Municipalities - AGM January 4-5, 2024,
2023-576 **Regina**
Moved by: Councillor Division No. 6 Jordison

"That we authorize Councillor Langford to attend the Regina District Association of Rural Municipalities (RDARM) Annual General Meeting on January 4 & 5, 2024, in Regina, with expenses to be reimbursed by the municipality." **CARRIED**

Resolution No. Municipal Revenue Sharing Declaration of Eligibility
2023-577 **Moved by:** Councillor Division No. 2 Schlosser

"That the Council of the RM of Lumsden No. 189 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required;
- and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations." **CARRIED**

Resolution No. Grant - Youth Councillor Initiative
2023-578 **Moved by:** Councillor Division No. 6 Jordison

"That we approve a grant in the amount of \$200 for Youth Councillor Jocelyn Young to spend on a municipal initiative at either the Lumsden & District Heritage Home or Lumsden Regional Library." **CARRIED**

Resolution No. 2023-579 **Snow Plow Club Agreement**
Moved by: Councillor Division No. 4 Nordstrom

"That we approve the following Snow Plow Club Agreement for the 2023-2024 season as reviewed by the Public Works Manager:

Div #	Snow Plow Club	Mileage	Operators
1 amp; 4	Ravenswood	12miles	Darren Wood, Russell Hamann."

CARRIED

Resolution No. 2023-580 **Tax Enforcement - Proceed to Acquire Titles**
Moved by: Councillor Division No. 4 Nordstrom

That TAXervice, on behalf of the Rural Municipality of Lumsden No. 189, be authorized to proceed under the *Tax Enforcement Act* to acquire title for the following described land:

Tax Roll No.	Legal Land Description	Title No.
558	Lot 3, Block 1, Plan 94R49335 Ext 1	148708020."

CARRIED

Resolution No. 2023-581 **Town of Lumsden Utility Arrears Transfer - 17, 1, 102007190**
Moved by: Councillor Division No. 4 Nordstrom

"That, as per the Town of Lumsden's request for assistance, we agree to apply \$795.11 to the tax for land legally described as Lot 17, Block 1, Plan 102007190 Ext.0, pursuant to our Policy titled "Town of Lumsden Utility Arrears Transferred to RM of Lumsden Tax Roll for Collection"."

CARRIED

Reports of Administration

Resolution No. 2023-582 **Council Update**
Moved by: Councillor Division No. 4 Nordstrom

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Resolution No. 2023-583 **Lumsden & District Heritage Home - Request for Support**
Moved by: Councillor Division No. 2 Schlosser

"That, per the request of the Lumsden & District Heritage Home (LDHH), we agree to send a letter to Minister Tim McLeod, Minister of Mental Health and Addictions, Seniors and Rural and Remote Health, to express our support for the LDHH and bring attention to concerns regarding the First Bed Policy, the 2012 Principles and Services Agreement and the LDHH Board's request for major capital funding."

CARRIED

Appointments

Resolution No. 2023-584 **2024 - Appointments**
Moved by: Councillor Division No. 3 Garbutt

"That the list of 2024 appointments to committees and boards be approved as Schedule "B" noting that the Agriculture Committee is being re-established."

CARRIED

Councillor Steve Eckel left for the remainder of the meeting at 3:02 pm.

Reports of Administration Continued

Resolution No. 2023-585 **Joint Administration Meeting - February 28, 2024**
Moved by: Councillor Division No. 3 Garbutt

"That we agree to a Joint Administration Committee meeting on February 28, 2024, with full Councils of the Town and RM in attendance, and that we suggest it be a supper meeting with a tour of the Fire Hall."

CARRIED



Resolution No.
2023-586

Communications

Moved by: Councillor Division No. 2 Schlosser

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Lumsden and District Heritage Home - October 23, 2023 Minutes
- b. Lumsden and District Heritage Home - December Newsletter
- c. RCMP - Community Policing Report - October 2023
- d. RM of Longlaketon - Weed Management Appointment
- e. SRCWA Saskatchewan Rural Crime Watch Association - Membership and Support
- f. 2023 Marksman Weed Spraying Map
- g. TM'z Vet Clinic - Wildlife Concerns."

CARRIED

Resolution No.
2023-587

Closed Session

Moved by: Councillor Division No. 3 Garbutt

"That we move into Closed Session at 3:30 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

CARRIED

Conflict Declared

Councillor Glenda Schlosser declared a conflict of interest with respect to discussions in closed session related to QBG 1157 of 2019; legal action against Norm Colhoun and Laura Colhoun, owners of Skynorth Sand & Gravel. The conflict pertains to potential business dealings Councillor Schlosser's company, Last Mountain Concrete Products Ltd., may have with Skynorth Sand & Gravel. Councillor Schlosser abstained from discussion and voting on the matter and left the council chambers at 3:31 pm.

Conflict - Returned to Chambers

At the conclusion of discussing the matter, Councillor Glenda Schlosser returned to the council chambers at 3:37 pm.

Rise from Closed Session

At 3:59 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.
2023-588

Webfam Developments

Moved by: Councillor Division No. 2 Schlosser

"That we agree to enter into a tax exemption agreement, for the purposes of economic development, for vacant properties owned by Webfam Developments Ltd.; a bylaw will be presented at the next meeting, and; That the abatement rate be 90% of both municipal and school taxes for a five (5) year period."

CARRIED

Resolution No.
2023-589

Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

Moved by: Councillor Division No. 4 Nordstrom

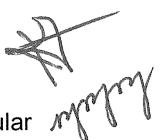
"That we move into Closed Session at 4:00 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer to be included in from the session."

CARRIED

Assistant Chief Administrative Officer, Krystal Strong, left for the remainder of the meeting at 4:00 pm.

Rise from Closed Session

At 4:13 pm, Council left the Closed Session and returned to the open meeting.



Resolution No. **Office Services Clerk - Reception**
2023-590 **Moved by:** Councillor Division No. 2 Schlosser


"That we acknowledge the Chief Administrative Officer's hiring of Sarah Kowalchuk, to fill a vacancy, as a permanent, full-time Office Services Clerk - Reception, effective January 2, 2024 with a probationary period of 13 weeks; and That we approve a wage at Step 9 of the 2024 Joint Administration Wage Grid, being \$27.20."

CARRIED

Resolution No. **Adjournment**
2023-591 **Moved by:** Councillor Division No. 3 Garbutt

"That we adjourn the meeting at 4:13 pm."

CARRIED



Reeve



Chief Administrative Officer