



## Rural Municipality of Lumsden No.189

### Meeting Minutes

Regular Council Meeting December 11, 2025 - 1:00 PM

#### Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened their Regular Meeting at the Dew Drop In (in Lumsden) and via electronic means (Zoom), on Thursday, December 11, 2025 at 1:05 pm.

#### **Present:**

Reeve: Cody Garbutt

Councillors:

Division 1: Curtis Skolney

Division 2: Glenda Schlosser

Division 3: Hayden Forster

Division 4: Marlise Nordstrom (attended from 1:05 - 3:10 pm, 4:05 - 4:44 pm)

Division 5: Trent Catley

Division 6: Cody Jordison (attended from 1:05 - 4:20 pm)

Chief Administrative Officer: Monica M. Merkosky

Assistant Chief Administrative Officer: Krystal Strong (attended from 1:05 - 4:12 pm)

Director of Finance: Ryan Haresign (attended from 1:05 - 4:12 pm)

Director of Planning and Development: Aimee Bryck (attended from 1:05 - 4:12 pm)

Public Works Foreman: Scott Haynes (attended via Zoom from 1:05 - 4:20 pm)

Youth Member: Corbin Jenkins (attended from 1:05 - 3:59 pm)

#### **Absent:**

None

Resolution No.  
2025-535

#### Additions to Agenda

**Moved by:** Councillor, Division No. 4 Nordstrom

**Seconded by:** Councillor, Division No. 5 Catley

"That we add the following items to the agenda:

6.4 - 2025 Budget

14.5 - Purchase Lots 18-19, Block 6, Plan 86R54116 Extension 0"

**CARRIED**

Resolution No.  
2025-536

#### Approval of Agenda

**Moved by:** Councillor, Division No. 1 Skolney

**Seconded by:** Councillor, Division No. 3 Forster

"That we approve the agenda as amended."

**CARRIED**

#### Declaration of Conflict of Interest

Councillor Glenda Schlosser declared a conflict of interest with respect to items numbered 5.2 and 20.2 on today's agenda. Item 5.2 pertains to a Gravel Tender that will be posted for Divisions 1, 4, and 5. Councillor Schlosser's company, Big Rock Trucking Ltd, may bid on this tender. Item 20.2 is a discussion in Closed Session, related to QBG 1157 of 2019; legal action against Norman Colhoun and Laura Colhoun, owners of Skynorth Sand & Gravel. The conflict of interest pertains to potential business dealings Councillor Schlosser's company, Last Mountain Concrete Products Ltd., may have with Skynorth Sand & Gravel.

Councillor Cody Jordison declared a conflict of interest with respect to agenda items 21.4, 21.5 and 21.6, being policies for Joint Administration employees and a proposed increase to the Assistant Chief Administrative Officer-Level 2 Salary. Councillor Jordison's spouse, Krystal Strong, is an employee of the municipality.

- Resolution No.** Public Works Reports  
2025-537 **Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 5 Catley  
"That we approve the Public Works report, as presented." **CARRIED**
- Conflict Declared**  
*Councillor Glenda Schlosser declared a conflict of interest with respect to the Gravel Tender for Divisions 1, 4 and 5. Councillor Schlosser abstained from discussion and voting on the matter and left the council chambers at 1:14 pm.*
- Resolution No.** **Gravel Tender - Divisions 1, 4 and 5**  
2025-538 **Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 4 Nordstrom  
"That we authorize the posting of a tender to supply, load, haul and spread 24,570 MT of gravel in 2026, in Divisions 1, 4, 5 and a portion of Division 2, north and east of Highway 11." **CARRIED**
- Conflict - Returned to Chambers**  
*At the conclusion of discussion and voting on the matter, Councillor Glenda Schlosser returned to the council chambers at 1:20 pm.*
- Resolution No.** **Satellite Station - Indoor Grader Parking**  
2025-539 **Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 1 Skolney  
"That we agree to rent heated indoor parking, with plug in, for an RM grader over the 2025-2026 winter season from the owner of NW 02-21-19 W2 at a rate of \$1,000 per month." **CARRIED**
- Resolution No.** **Arm River Colony - Proposed Drainage Plan**  
2025-540 **Moved by:** Councillor, Division No. 6 Jordison  
**Seconded by:** Councillor, Division No. 3 Forster  
"That we authorize administration to respond to the Arm River Colony c/o Julie Mackenzie and advise that the municipality does not consent to the proposed drainage project E5-2291 due to concerns with the potential negative impact on municipal infrastructure and that it may create additional operational and maintenance challenges." **CARRIED**
- Financial Reports**
- Resolution No.** **Bank Reconciliation and Financial Statement**  
2025-541 **Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 2 Schlosser  
"That the Bank Reconciliation for the period ending November 30, 2025, and Financial Statement for the period ending October 31, 2025, be accepted as presented." **CARRIED**
- Resolution No.** **Buy Out Education Property Taxes**  
2025-542 **Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley  
"That we pay to the province, all outstanding education property taxes as of December 31, 2025, and assume that liability on the municipal tax roll." **CARRIED**
- Resolution No.** **2025 Budget Approval**  
2025-543 **Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 5 Catley  
"That the 2025 budget be approved retroactively as per Schedule "A"; *the motion was inadvertently missed at our July 3, 2025, meeting.*" **CARRIED**

**Accounts for Approval**

**Resolution No. 2025-544**      **List of Accounts**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 3 Forster  
"That the list of accounts attached as Schedule "B" is approved for payment."  
**CARRIED**

**Planning and Development Applications and Reports**

**Resolution No. 2025-545**      **Rescind Resolution No. 2025-295**  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 2 Schlosser  
"That we rescind resolution No. 2025-295 related to a Request For Proposals regarding a review of the Development Levy Bylaw."  
**CARRIED**

**Resolution No. 2025-546**      **Development Application No. 2025-049 - Proposed Residential Subdivision - SE-06-21-21-W2M**  
**Moved by:** Councillor, Division No. 6 Jordison  
**Seconded by:** Councillor, Division No. 1 Skolney  
"That we recommend approval of the proposed subdivision of land legally described as SE 6-21-21-W2M Ext.1 subject to the following:  
1. Completion of Hydrogeological Assessment.  
2. Execution of a Servicing Agreement, including the payment of off-site development fees in the amount of \$12,570.16.  
3. Payment of cash in lieu for municipal reserve in the amount of \$47,493.16.  
4. Rezoning Parcels E, F, and G to the CR2 – Medium Density Country Residential District.  
5. Prior to the construction of any new buildings or structures on the parcels, a Development Permit and Building Permit shall be submitted to and approved by the RM of Lumsden No. 189.  
6. Prior to the construction of any new approaches to access the parcels, a Property Access Approach Application shall be submitted to and approved by the RM of Lumsden No. 189."  
**CARRIED**

**Adoption of Minutes**

**Resolution No. 2025-547**      **November 18, 2025 - Joint Administration Committee Meeting**  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 2 Schlosser  
"That the minutes of the November 18, 2025 - Joint Administration Committee Meeting be approved, as circulated."  
**CARRIED**

**Resolution No. 2025-548**      **November 20, 2025 - Committee of the Whole Meeting**  
**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 1 Skolney  
"That the minutes of the November 20, 2025 - Committee of the Whole Meeting be approved, as circulated."  
**CARRIED**

**Resolution No. 2025-549**      **November 20, 2025 - Regular Council Meeting**  
**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley  
"That the minutes of the November 20, 2025 - Regular Meeting be approved, as circulated."  
**CARRIED**

**Committee Reports**

**Resolution No. 2025-550**      **Joint Administration Committee Report - November 18, 2025**  
**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 5 Catley  
"That the Joint Administration Committee Report be accept as presented verbally by Councillor Schlosser."  
**CARRIED**



**Resolution No. 2025-551**     **Municipal Office - 2026 IT Requirements**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 4 Nordstrom

"That we agree with the recommendation of the Joint Administration Committee and approve the 2026 Municipal Office IT replacement schedule in the amount of \$7,100 to be shared equally by each municipality."  
**CARRIED**

**Resolution No. 2025-552**     **Lumsden & District Fire Department - 5-Year Capital Plan**  
**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster

"That we agree with the recommendation of the Joint Administration Committee and approve the Lumsden & District Fire Department's 5-Year Capital Plan as per Schedule "C"."  
**CARRIED**

**Resolution No. 2025-553**     **Deer Valley Organized Hamlet - Meeting Report**  
**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley

"That the Deer Valley Organized Hamlet Board Meeting Report be accepted as presented verbally by Councillor Schlosser."  
**CARRIED**

**New Business**

**Resolution No. 2025-554**     **2026 Council Remuneration**  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 2 Schlosser

"That, having given the required Public Notice, and in accordance with Section 82 of *The Municipalities Act*, we maintain the same remuneration rates as were in effect for 2025, for 2026, with the exception of the per diem, as follows:

<u>Meetings and Per Diem</u>	Councillor	Reeve
Council Meetings (regardless of meeting length)	\$301	\$354
Committee Meetings (1 hour or less, including travel time)	\$200	\$255
Committee Meetings (exceeding 1 hour, including travel time)	\$301	\$354
Ratepayer Meetings, etc. (regardless of meeting length)	\$301	\$354
Non-Committee Member attending Committee Meeting	\$45 per hour.	
Pe Diem	\$450	\$450
Committee of the Whole and Regular Meetings on same day	\$450	\$450
<u>Hourly Rate</u>		
Road Inspection, Attending Office, Meeting Prep, Phone Calls, etc. (per hour)	\$45	\$45

That, all Council members, employees and appointees of the municipality who are authorized to travel to attend municipal business, shall be reimbursed for expenses in accordance with the Saskatchewan Public Service Commission approved travel rate.

Hotel rooms will be reimbursed when meetings require an overnight stay (receipts are required). Meals will be reimbursed, as necessary, and when any meeting exceeds 5 hours (receipts are required). When attending the SARM Convention in Saskatoon, Councillors and the Reeve may claim mileage, hourly travel time (specific to the trip to Saskatoon), and the Per Diem for the days spent at the convention."  
**CARRIED**

**Resolution No. Municipal Revenue Sharing - Declaration of Eligibility**

2025-555

**Moved by:** Councillor, Division No. 4 Nordstrom

**Seconded by:** Councillor, Division No. 5 Catley

"That the Council of the RM of Lumsden No. 189 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required;
- and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations." **CARRIED**

**Resolution No. Seidler Farms - ASL Bridge Closure**

2025-556

**Moved by:** Councillor, Division No. 6 Jordison

**Seconded by:** Councillor, Division No. 1 Skolney

"That we authorize administration to respond to Seidler Farms regarding their concern with the ASL Bridge Closure and advise them that we have invited the contractor to the January 7, 2026, Regular Meeting, to discuss the repair schedule." **CARRIED**

**Resolution No. STARS - Voluntary Levy Request**

2025-557

**Moved by:** Councillor, Division No. 4 Nordstrom

**Seconded by:** Councillor, Division No. 5 Catley

"That we contribute \$2 per capital (1,968 as per most recent census) for a total of \$3,936 for the 2025 year, to the STARS Helicopter Air Ambulance program to aid in life-saving transport and support to critically ill and injured patients." **CARRIED**

**Resolution No. Purchase of Lots 18-19, Block 6, Plan 86R54116, Extension 0**

2025-558

**Moved by:** Councillor, Division No. 5 Catley

**Seconded by:** Councillor, Division No. 6 Jordison

"That we agree to purchase, jointly with the Town of Lumsden, Lots 18-19, Block 6, Plan 86R54116, Extension 0, in the amount of \$250,000, to be cost-shared equally, for the potential construction of a Municipal Office and further, that the RM's portion of this land acquisition be funded by the "Municipal Office Relocation" Reserve established in 2020." **CARRIED**

**Councillor Marlise Nordstrom left the meeting at 3:10 pm.**

Reports of Administration

**Conflict Declared**

*Councillor Glenda Schlosser declared a conflict of interest with respect to the 2024 gravel crushing tender awarded to L&G Crushing Ltd. Councillor Schlosser abstained from discussion and voting on the matter and left the council chambers at 3:16 pm.*

**Resolution No. L&G Crushing Tender**

2025-559

**Moved by:** Councillor, Division No. 6 Jordison

**Seconded by:** Councillor, Division No. 5 Catley

"That we acknowledge, that L&G Crushing Ltd., who were awarded the gravel crushing and stockpiling tender in 2024, will fulfil this project in 2026, at the 2024 awarded rates."

A Recorded Vote was Requested.

Name	Yes	No	Abstained	Absent
Trent Catley	✓			
Hayden Forster		✓		

Cody Garbutt	✓	
Cody Jordison	✓	
Marlise Nordstrom		✓
Glenda Schlosser		✓
Curtis Skolney	✓	

**CARRIED**

**Conflict - Returned to Chambers**

*At the conclusion of discussion and voting on the matter, Councillor Schlosser returned to the council chambers at 3:32 pm.*

**Resolution No. 2025-560 Council Update**  
**Moved by:** Councillor, Division No. 6 Jordison  
**Seconded by:** Councillor, Division No. 1 Skolney

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

**Resolution No. 2025-561 2025 Tax Abatement - SW 04-20-21-W2, Roll No. 1385**  
**Moved by:** Councillor, Division No. 6 Jordison  
**Seconded by:** Councillor, Division No. 5 Catley

"That we approve a property tax adjustment for Roll #1385, with respect to a second minimum tax charged in error on SW 04-20-21-W2."

**CARRIED**

**Resolution No. 2025-562 2025 Tax Abatement - SE 08-21-19-W2, Roll No.1806**  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 1 Skolney

"That we approve a property tax adjustment on Roll #1806, with respect to a house fire that occurred on SE 08-21-19-W2."

**CARRIED**

**Appointments**

**Resolution No. 2025-563 2026 Committee Appointments**  
**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster

"That the list of 2026 appointments to Committees and Boards be approved as Schedule "D"."

**CARRIED**

**Resolution No. 2025-564 Communications**  
**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 3 Forster

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Xplore Inc. - Telecommunications Facility
- b. Ag. Health and Safety Network - Steering Committee Election Results
- c. South Sask. First Responder Conference Committee - Sponsorship Request
- d. WSP - Holiday Greetings
- e. Miscellaneous."

**CARRIED**

**Bylaws**

**Resolution No. 2025-565 Bylaw No. 2025-13 Zoning Bylaw Map Amendment - E 1/2 31-19-21-W2M - A to CR2 - 1st Reading**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 5 Catley

"That Bylaw No.2025-13, being a bylaw to amend the Zoning Bylaw, be read a first time."

**CARRIED**

**Resolution No. 2025-566 Bylaw No. 2025-14 Interest Expropriation - 1st Reading**  
**Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 1 Skolney

"That Bylaw No.2025-14, being a bylaw to acquire an interest, be read a first time."

**CARRIED**

Youth Member, Corbin Jenkins, left for the remainder of the meeting at 3:59 pm.

Resolution No.  
2025-567

**Closed Session**

**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster

"That we move into Closed Session at 4:00 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session."

**CARRIED**

**Conflict Declared**

*Councillor Glenda Schlosser declared a conflict of interest with respect to item 20.2 on the agenda. Councillor Schlosser abstained from discussion on the matter and left the council chambers at 4:02 pm.*

**Councillor Marlise Nordstrom returned to the meeting at 4:05 pm.**

**Conflict - Returned to Chambers**

*At the conclusion of discussion on the matter, Councillor Schlosser returned to the council chambers at 4:11 pm.*

**Rise from Closed Session**

At 4:11 pm, Council left the Closed Session and returned to the open meeting.

**Director of Planning and Development, Aimee Bryck, Director of Finance, Ryan Haresign and Assistant Chief Administrative Officer, Krystal Strong left for the remainder of the meeting at 4:12 pm.**

Resolution No.  
2025-568

**Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**

**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 3 Forster

"That we move into Closed Session at 4:12 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 6(1)(b)), with the Chief Administrative Officer and the Foreman included in the session."

**CARRIED**

**Councillor Cody Jordison and Public Works Foreman, Scott Haynes, left for the remainder of the meeting at 4:20 pm.**

**Rise from Closed Session**

At 4:43 pm, Council left the Closed Session and returned to the open meeting.

Resolution No.  
2025-569

**Part-Time Office Services Clerk - C. Melnyk**

**Moved by:** Councillor, Division No. 5 Catley  
**Seconded by:** Councillor, Division No. 1 Skolney

"That we acknowledge the Chief Administrative Officer's hiring of Carrie Melnyk, as a permanent, part-time Office Services Clerk, effective December 1, 2025, with a probationary period of 13 weeks; and  
That we approve a wage at Step 3 of the 2025 Joint Administration Wage Grid, being \$22.82."

**CARRIED**

Resolution No.  
2025-570

**Heavy Equipment Operator - C. Klempner**

**Moved by:** Councillor, Division No. 1 Skolney  
**Seconded by:** Councillor, Division No. 3 Forster

"That we agree to promote Curtis Klempner to a Permanent, Full-Time, Heavy Equipment Operator, effective November 24, 2025, at Step 3 of the Heavy Equipment Operator grid; and, that we rescind resolution no. 2025-503."

**CARRIED**

Resolution No.  
2025-571

**2026 Cost of Living Adjustment and Step Recommendations**

**Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 5 Catley



"That we agree to increase the 2025 Public Works Salary Grid by 2.700% for the year 2026; and that we approve the following 2026 step changes:

Cole Regush                      Step 4 on April 26, 2026  
Curtis Klempner                Step 4 on November 22, 2026."

**CARRIED**

**Resolution No.      Acting Pay for Temporary Assignments**  
2025-572            **Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 1 Skolney

"That as per the Joint Administration Committee's recommendation, we agree to amend the Town of Lumsden Human Resource Policy to include "Acting Pay" for situations where Joint Administration Office Services Clerk staff assume additional responsibilities normally assigned to a higher-level Office Services Clerk's position, as per Schedule "E"."

**CARRIED**

**Resolution No.      Assistant Chief Administrative Officer - Level 2 Salary Grid**  
2025-573            **Moved by:** Councillor, Division No. 2 Schlosser  
**Seconded by:** Councillor, Division No. 5 Catley

"That as per the Joint Administration Committee's recommendation, we agree to adopt a revised salary schedule for the Assistant Chief Administrative Officer Level 2 position as per Schedule "F" to come into effect December 21, 2025."

**CARRIED**

**Resolution No.      Jury Duty Amendment**  
2025-574            **Moved by:** Councillor, Division No. 4 Nordstrom  
**Seconded by:** Councillor, Division No. 1 Skolney

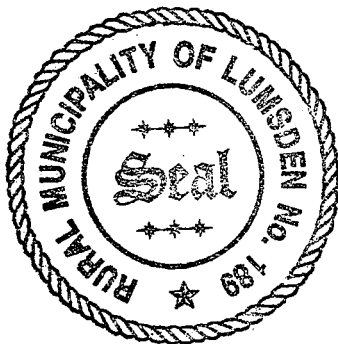
"That as per the Joint Administration Committee's recommendation, we agree to amend the Town of Lumsden Human Resource Policy, Section 25.1 Jury Duty General Provisions, by adding 'as well as during the jury selection process' to the end of the first sentence."

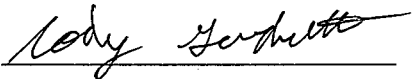
**CARRIED**

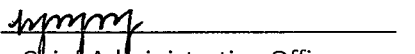
**Resolution No.      Adjournment**  
2025-575            **Moved by:** Councillor, Division No. 5 Catley

"That we adjourn the meeting at 4:44 pm."

**CARRIED**



  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer